



*The Niagara Catholic District School Board through  
the charisms of faith, social justice, support and leadership,  
nurtures an enriching Catholic learning community for all  
to reach their full potential and become living witnesses of Christ.*

*AGENDA AND MATERIAL*

## COMMITTEE OF THE WHOLE MEETING

**TUESDAY, MAY 12, 2020  
6:30 P.M.**



**SEEDS OF FAITH**  
MASS • MERCY • MISSION  
2018-2021

*Electronic Meeting in Compliance with Education Act Section 207 and  
Ontario Regulation 463/97 Section 5.1 (2)  
Public Access Phone No: 1-647-558-0588 Meeting ID: 949 2281 9046 Password: 945430*

### A. ROUTINE MATTERS

- |   |        |
|---|--------|
| 1. Opening Prayer – Trustee Burkholder  | -      |
| 2. Roll Call  | -      |
| 3. Approval of the Agenda   | -      |
| 4. Declaration of Conflict of Interest  | -      |
| 5. Approval of Minutes of the Committee of the Whole Meeting of March 10, 2020                                    | A5     |
| 6. Consent Agenda Items   | -      |
| 6.1 Unapproved Minutes of the Policy Committee Meeting of April 28, 2020  | A6.1   |
| 6.2 Approval of Policies  | -      |
| 6.2.1 Advocacy Expenditures Policy (100.9)  | A6.2.1 |
| 6.2.2 Attendance Area Policy (301.3)  | A6.2.2 |
| 6.3 St. Charles Catholic/Monsignor Clancy Catholic Elementary Schools Renaming<br>Ad-Hoc Committee Recommendation | A6.3   |
| 6.4 Staff Development Department Professional Development Opportunities   | A6.4   |
| 6.5 Capital Projects Progress Report Update   | A6.5   |
| 6.6 In Camera Items F1, F2 & F3   | -      |

### B. PRESENTATIONS

### C. COMMITTEE AND STAFF REPORTS

- |  |    |
|--|----|
| 1. Committee of the Whole System Priorities and Budget 2019-2020 Update                      | C1 |
| 2. Niagara Catholic District School Board Response to COVID-19 Pandemic – Learning from Home | C2 |
| 3. System Priorities and Budget 2020-2021 Draft  | C3 |
| 4. Accountability Financial Report 2019-2020 as of April 30, 2020                            | C4 |
| 5. Monthly Updates   |    |
| 5.1 Student Senate Update  | -  |
| 5.2 Senior Staff Good News Update  | -  |

**D. INFORMATION**

- 1. Trustee Information
  - 1.1 Spotlight on Niagara Catholic – April 28, 2020 D1.1
  - 1.2 Calendar of Events – May 2020 D1.2

**E. OTHER BUSINESS**

- 1. General Discussion to Plan for Future Action -

**F. BUSINESS IN CAMERA**

**G. REPORT ON THE IN CAMERA SESSION**

**H. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
MAY 12, 2020**

***PUBLIC SESSION***

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE  
MEETING OF MARCH 10, 2020**

---

**RECOMMENDATION**

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of March 10, 2020, as presented.



## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, MARCH 10, 2020

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, March 10, 2020 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Vice-Chair Sicoli.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Huibers

2. Roll Call

Vice-Chair Sicoli noted that Trustee Moody was excused and Trustee Turner joined electronically.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody				✓
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner		✓		
<b>Student Trustees</b>				
Jade Bilodeau	✓			
Luca DiPietro	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Prince

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of March 10, 2020, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

Declaration of Conflict of Interest was declared by Trustees Huibers and Fera with Item F4.1 of the In Camera Agenda. These trustees have family members who are teachers, or employees of the Board. They left the meeting during discussion of this item.

**5. Approval of Minutes of the Committee of the Whole Meeting of February 11, 2020**

Moved by Trustee Fera

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of February 11, 2020, as presented.

**CARRIED**

**6. Consent Agenda Items**

Trustee Fera requested Item A6.3 be held. This item was moved to Committee and Staff Reports Section C4 of the agenda.

**6.1 Unapproved Minutes of the Policy Committee Meeting of February 25, 2020**

**THAT** the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of February 25, 2020, as presented.

**6.2 Approval of Policies**

**6.2.1 Naming of a Board Facility, Designate Area or Chapel Policy (100.15)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Naming of a Board Facility, Designate Area or Chapel Policy (100.15), as presented.

**6.2.2 Occupational Health and Safety Policy (201.6)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Occupational Health and Safety Policy (201.6), as presented.

**6.2.3 Employee Workplace Harassment Policy (201.7)**

**THAT** the Policy Committee recommend to the Committee of the Whole approval of the Employee Workplace Harassment Policy (201.7), as presented.

**6.2.4 Employee Workplace Violence Policy (201.11)**

THAT the Policy Committee recommend to the Committee of the Whole approval of the Employee Workplace Violence Policy (201.11), as presented.

**6.2.5 Sexual Misconduct Policy (201.13)**

THAT the Policy Committee recommend to the Committee of the Whole approval of the Sexual Misconduct Policy (201.13), as presented.

**6.2.6 Student Use of Guide Dogs & Service Animals Policy (NEW)**

THAT the Policy Committee recommend to the Committee of the Whole approval of the Student Use of Guide Dogs & Service Animals Policy (NEW), as presented.

**6.3 Extended Overnight Field Trip, Excursion and Exchange Committee**

Moved to Section C4

**6.4 Staff Development Department Professional Development Opportunities**

Presented for information.

**6.5 Capital Projects Progress Report Update**

Presented for information.

**6.6 In Camera Items F1 and F3**

Moved by Trustee Huibers

THAT the Committee of the Whole adopt consent agenda items.

**CARRIED**

**B. PRESENTATIONS**

**1. Speak Out! Showcase 2020**

Yolanda Baldasaro, Superintendent of Education presented background information on Speak Out! Showcase 2020 and introduced the speakers who presented their award winning speeches to the Committee of the Whole.

Team 1: Olivia Tehrani, St. Mark Catholic Elementary School  
Topic: *Children's Rights*

Team 2: Elisha Amer, Loretto Catholic Elementary School  
Topic: *Self-Love*

Team 3: Luca Giancola, Alexander Kuska Catholic Elementary School  
Topic: *Making a Difference*

Vice-Chair Sicoli congratulated the students on their award winning speeches. Vice-Chair Sicoli, along with Director Crocco presented the students with Niagara Catholic "Excellence in Academics" pins.

## C. COMMITTEE AND STAFF REPORTS

### 1. Committee of the Whole System Priorities and Budget 2019-2020 Update

Director Crocco and members of Senior Administrative Council presented the Committee of the Whole System Priorities and Budget 2019-2020/2020-2021 Update including continued updates on the COVID-19 school closure and the preparation, communication and prevention in our schools for students and staff.

### 2. Niagara Student Transportation Services

Giancarlo Vetrone, Superintendent of Business & Financial Services presented background information on Niagara Student Transportation Services and introduced Lori Ziraldo, Executive Director of NSTS.

Ms. Ziraldo presented the Niagara Student Transportation Services report for Trustee information.

Ms. Ziraldo answered questions of Trustees.

### 3. Accountability Financial Report 2019-2020 as of February 29, 2020

Superintendent Vetrone presented the Accountability Financial Report 2019-2020.

Superintendent Vetrone answered questions of Trustees.

### 4. Consent Agenda Item A6.3

#### 4.1 Extended Overnight Field Trip, Excursion and Exchange Committee

Discussion took place regarding the Extended Overnight Field Trip, Excursion and Exchange Committee report.

Director Crocco and Superintendent Farrell answered questions of Trustees.

Moved by Trustee Burkholder

**THAT** the Committee of the Whole receive the Extended Overnight Field Trip, Excursion and Exchange Committee report for information.

**CARRIED**

### 5. Monthly Updates

#### 5.1 Student Trustees' Update

Jade Bilodeau and Luca DiPietro, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

#### 5.2 Senior Staff Good News Update

Senior Staff highlights included:

### **Superintendent Baldasaro**

- The 17th Annual Niagara Catholic Technological Skills Competition Awards ceremony took place on Tuesday, March 10, 2020 at Centre Court in the Seaway Mall, Welland. Approximately 250 Niagara Catholic secondary student competitors, staff and guests participated in the ceremony that included a keynote address, recognition of community partners and sponsors, recognition of students receiving post-secondary scholarships and bursaries, recognition of the "Friend of Technology" award recipient and recognition of the bronze, silver and gold medal student recipients for each technological category.

### **Superintendent Farrell**

- Connor Murphy, former Blessed Trinity Catholic Secondary School student class of 2011 sang the Canadian National Anthem at the Toronto Maple Leafs game on Saturday, February 22 and Saturday, February 29, 2020.
- Thomas Mete, Grade 10 student at Lakeshore Catholic High School along with three other students from Blessed Trinity Catholic Secondary School, Denis Morris Catholic High School and Saint Paul Catholic High School where selected from hundreds of applicants to participate in caucus meetings at Queen's Park and then spend a full day in the Legislature role playing MPP's.
- Lakeshore Catholic High School student Elijah Lovegrove made history as an author by contributing his bio along with 125 authors in *Magnetic Entrepreneur*. The book has made International Bestseller in five categories on Amazon and has achieved a new Guinness World Record.

## **D. INFORMATION**

### **1. Trustee Information**

Director Crocco confirmed presentation of items D1.4 to D1.5 for the information or questions of Trustees.

#### **1.1 Spotlight on Niagara Catholic – February 25, 2020**

#### **1.2 Calendar of Events – March 2020**

#### **1.3 March Break – March 16-20, 2020**

#### **1.4 Niagara Foundation for Catholic Education's Annual Benefit Gala – April 17, 2020**

#### **1.5 CCSTA AGM and Conference – June 4-6, 2020**

## **E. OTHER BUSINESS**

### **1. General Discussion to Plan for Future Action**

- 1.1 Continued implementation of System Priorities 2019-2020.
- 1.2 Designing of the System Priorities and Budget for 2020-2021.



## **F. BUSINESS IN CAMERA**

Moved by Trustee Prince

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 8:45 p.m. and reconvened at 9:42 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Prince

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of March 10, 2020.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES INCLUDED**

Moved by Trustee Huibers

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on February 11, 2020, as presented.

**CARRIED (Item F1)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Huibers

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on February 11, 2020, as presented.

**CARRIED (Item F3)**

Moved by Trustee Huibers

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F5 of the In Camera Agenda.

**CARRIED (Item F5)**

## **H. ADJOURNMENT**

Moved by Trustee Burkholder

**THAT** the March 10, 2020 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 9:43 p.m.

---

---

---

---

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **March 10, 2020.**

Approved on **April 14, 2020.**

---

Dino Sicoli  
Vice-Chair of the Board

---

John Crocco  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
MAY 12, 2020**

*PUBLIC SESSION*

**TOPIC: UNAPPROVED MINUTES OF THE POLICY COMMITTEE  
MEETING OF APRIL 28, 2020**

---

**RECOMMENDATION**

**THAT** the Committee of the Whole receive the Unapproved Minutes of the Policy Committee Meeting of April 28, 2020, as presented.



# MINUTES OF THE POLICY COMMITTEE MEETING

## TUESDAY, APRIL 28, 2020

Minutes of the Policy Committee Meeting held electronically on Tuesday, April 28, 2020 at 4:30 p.m.

The meeting was called to order at 4:30 p.m. by Policy Committee Chair Huibers.

1. **Opening Prayer**

The meeting was opened with a prayer by Trustee Huibers

2. **Attendance**

<b>Committee Members</b>	<b>Present</b>	<b>Present Electronically</b>	<b>Absent</b>	<b>Excused</b>
Larry Huibers (Committee Chair)		✓		
Rhianon Burkholder		✓		
Dino Sicoli		✓		

**Trustees:**

*Leanne Prince*

**Student Trustees:**

*Jade Bilodeau*

*Luca DiPietro*

**Staff:**

*John Crocco*, Director of Education

*Ted Farrell*, Superintendent of Education

*Lee Ann Forsyth-Sells*, Superintendent of Education

*Pat Rocca*, Superintendent of Education

*Frank Iannantuono*, Superintendent of Education/Human Resources

*Giancarlo Vetrone*, Superintendent of Business & Finance

*Scott Whitwell*, Controller of Facilities Services

*Anna Pisano*, Administrative Assistant, Corporate Services & Communications Department  
/Recording Secretary

3. **Approval of Agenda**

Prior to the Approval of the Agenda, Chair Huibers reviewed the process and procedures on the adoption of the new Governance structure and its implementation to Governance Policies and Administrative Operational Procedures as recommended by the Policy Committee and the Committee of the Whole and approved by the February 2020 Board Governance Policy on the Establishment and Cyclical Review of Policies Policy (100.5). Chair Huibers reviewed the structure and items on the April 28, 2020 Policy Committee Agenda transition Agenda before consideration for approval by the Committee. Director Crocco reviewed the changes on the Board website to meet the expectations of the Board approved Policy on February 25, 2020, the revisions to all Policy Governance Statements and the changes to Administrative Operational Procedures as approved by the Board. Chair Huibers and members of the Policy Committee extended appreciation to Director Crocco, Anna Pisano and Senior Staff to meet the direction of the Board.

Moved by Trustee Burkholder

**THAT** the April 28, 2020 Policy Committee Agenda be approved, as presented.

**APPROVED**

4. **Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Policy Committee Meeting of February 25, 2020**

Moved by Trustee Burkholder

**THAT** the Policy Committee approve the minutes of the Policy Committee Meeting of February 25, 2020, as presented.

**APPROVED**

6. **Policies**

***ACTION REQUIRED***

**GOVERNANCE POLICIES - FOR RECOMMENDATION TO MAY COMMITTEE OF THE WHOLE MEETING**

6.1 **Advocacy Expenditures Policy (100.9)**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented feedback received from the vetting process and highlighted recommended amendments to the Advocacy Expenditures Policy (100.9) following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

**POLICY STATEMENT**

- No amendment

## **ADMINISTRATIVE PROCEDURES**

- No amendment

Moved by Trustee Burkholder

**THAT** the Policy Committee recommend to the May Committee of the Whole Meeting to approve the revisions to the Advocacy Expenditures Policy (100.9), as presented.

**APPROVED**

### **6.2 Attendance Area Policy (301.3)**

Ted Farrell, Superintendent of Education presented feedback received from the vetting process and highlighted recommended amendments to the Attendance Area Policy (301.3) following the vetting process.

Following discussion, the Policy Committee recommended the following additional amendments:

## **POLICY STATEMENT**

- No amendment

## **ADMINISTRATIVE PROCEDURES**

- No amendment

Moved by Trustee Sicoli

**THAT** the Policy Committee recommend to the May Committee of the Whole Meeting to approve the revisions to the Attendance Area Policy (301.3), as presented.

**APPROVED**

### **ADMINISTRATIVE OPERATIONAL PROCEDURES (CYCLE) - *Comments from Vetting*** ***No approval required or to Committee of the Whole – This Policy Committee Meeting only***

Chair Huibers asked members of Senior Staff to highlight any changes to items 6.3 to 6.10 from the vetting process to the Administrative Operational Procedures which would be presented to this meeting only. In accordance with Policy, moving forward, no Administrative Operational Procedures would be sent to the system for vetting with Policy Governance Statements. Items 6.3 to 6.10 were presented for information.

### **6.3 Advocacy Expenditures (100.9) Administrative Operational Procedures**

Superintendent Vetrone highlighted feedback received from the vetting process to the Advocacy Expenditures (100.9) Administrative Operational Procedures.

### **6.4 Use of Corporate Logo (100.14) Administrative Operational Procedures**

John Crocco, Director of Education presented feedback received from the vetting process to the Use of Corporate Logo (100.14) Administrative Operational Procedures.

**6.5 Attendance Area (301.3) Administrative Operational Procedures**

Superintendent Farrell presented feedback received from the vetting process to the Attendance Area (301.3) Administrative Operational Procedures.

**6.6 School Generated Funds (301.6) Administrative Operational Procedures**

Superintendent Vetrone presented feedback received from the vetting process to the School Generated Funds (301.6) Administrative Operational Procedures.

Superintendent Vetrone answered questions of Trustees.

**6.7 Criminal Background Check - Safe Schools (302.6.7) Administrative Operational Procedures**

Frank Iannantuono, Superintendent of Education presented feedback received from the vetting process to the Criminal Background Check - Safe Schools (302.6.7) Administrative Operational Procedures.

**6.8 Concussion (303.1) Administrative Operational Procedures**

Pat Rocca, Superintendent of Education presented feedback received from the vetting process to the Concussion (303.1) Administrative Operational Procedures.

**6.9 Advertising Expenditures (600.5) Administrative Operational Procedures**

Superintendent Vetrone presented feedback received from the vetting process to the Advertising Expenditures (600.5) Administrative Operational Procedures.

**6.10 Video Security Surveillance (701.3) Administrative Operational Procedures**

Scott Whitwell, Controller of Facilities Services presented feedback received from the vetting process to the Video Security Surveillance (701.3) Administrative Operational Procedures.

**GOVERNANCE POLICIES - PRIOR TO VETTING**

**6.11 Equity and Inclusive Education Policy (100.10)**

Lee Ann Forsyth-Sells, Superintendent of Education, presented the Equity and Inclusive Education Policy (100.10).

The Policy Committee suggested the following amendments:

**POLICY STATEMENT**

- No amendments

**ADMINISTRATIVE PROCEDURES**

- No amendments

The Policy Committee requested that the Policy, be vetted from April 29, 2020 to September 11, 2020 with a recommended deadline for presentation to the Policy Committee in September 2020, for consideration to the Committee of the Whole and Board in October 2020.

**6.12 Retirement and Service Recognition Celebration Policy (201.2)**

Superintendent Iannantuono, presented the Retirement and Service Recognition Celebration Policy (201.2).

The Policy Committee suggested the following amendments:

**POLICY STATEMENT**

- No amendments

**ADMINISTRATIVE PROCEDURES**

- No amendments

The Policy Committee requested that the Policy, be vetted from April 29, 2020 to September 11, 2020 with a recommended deadline for presentation to the Policy Committee in September 2020, for consideration to the Committee of the Whole and Board in October 2020.

**6.13 Leadership Pathways Policy (203.4)**

Superintendent Iannantuono, presented the Leadership Pathways Policy (203.4).

The Policy Committee suggested the following amendments:

**POLICY STATEMENT**

- No amendments

**ADMINISTRATIVE PROCEDURES**

- No amendments

The Policy Committee requested that the Policy, be vetted from April 29, 2020 to September 11, 2020 with a recommended deadline for presentation to the Policy Committee in September 2020, for consideration to the Committee of the Whole and Board in October 2020.

**6.14 Volunteer Recognition Policy (800.4)**

Director Crocco, presented the Volunteer Recognition Policy (800.4).

The Policy Committee suggested the following amendments:



## **POLICY STATEMENT**

- No amendments

## **ADMINISTRATIVE PROCEDURES**

- No amendments

The Policy Committee requested that the Policy, be vetted from April 29, 2020 to September 11, 2020 with a recommended deadline for presentation to the Policy Committee in September 2020, for consideration to the Committee of the Whole and Board in October 2020.

## ***INFORMATION***

### **6.15 Governance Policies Currently Being Vetted**

- No Governance Policies are being vetted at this time.

### **6.16 Governance Policy and Guideline Review 2019-2020 Schedule**

Director Crocco presented the Governance Policy and Guideline Review 2019-2020 Schedule.

## **7. Date of Next Meeting**

May 26, 2020

## **8. Adjournment**

The meeting adjourned at 5:07 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
MAY 12, 2020**

***PUBLIC SESSION***

**TOPIC: APPROVAL OF POLICIES  
ADVOCACY EXPENDITURES POLICY (100.9)**

---

---

**RECOMMENDATION**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Advocacy Expenditures Policy (100.9), as presented.

---

---

Prepared by: Giancarlo Vetrone, Superintendent of Business & Financial Services  
Presented by: Policy Committee  
Recommended by: Policy Committee  
Date: May 12, 2020



Niagara Catholic District School Board  
**ADVOCACY EXPENDITURES POLICY**  
STATEMENT OF GOVERNANCE POLICY

100 - Board

Policy No 100.9

Adopted Date: March 27, 2007

Latest Reviewed/Revised Date: May 27, 2014

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board supports the value of open communication with governments, ministries and education partners.

The Board will support appropriate expenditures which deal with advocacy initiatives directed to governments, provincial organizations and ministries.

Advocacy is defined as any action that speaks in favour of, recommends, argues for a cause, supports or defends, or pleads on behalf of others.

The Director of Education will issue [Administrative Operational Procedures](#) for the implementation of this Policy.

#### **References**

- ***Niagara Catholic District School Board Policies/Procedures***
  - [\*Employee Code of Conduct and Ethics Policy \(201.17\)\*](#)
  - [\*Trustee Code of Conduct Policy \(100.12\)\*](#)

<b>Adopted Date:</b>	<b>March 27, 2007</b>
<b>Revision History:</b>	<b>May 27, 2014</b>

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
MAY 12, 2020**

***PUBLIC SESSION***

**TOPIC: APPROVAL OF POLICIES  
ATTENDANCE AREA POLICY (301.3)**

---

---

**RECOMMENDATION**

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Attendance Area Policy (301.3), as presented.

---

---

Prepared by: Ted Farrell, Superintendent of Education  
Presented by: Policy Committee  
Recommended by: Policy Committee  
Date: May 12, 2020



## **ATTENDANCE AREA POLICY**

### STATEMENT OF GOVERNANCE POLICY

Adopted Date: June 23, 1998

Latest Reviewed/Revised Date: October 23, 2012

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board recognizes its responsibility to operate its schools economically and efficiently, while taking into account the best education of students, within the limits of the Board's available resources.

The Board will establish Attendance Areas for each of its schools within its jurisdiction to ensure that facilities are used effectively and that Catholic programs and services are provided to students.

The Board acknowledges that there may be changes to School Attendance Areas from time to time, to accommodate the changing demographics of the Region and as schools open or close. Changes to School Attendance Areas will follow a public consultation process.

The Director of Education shall make recommendations to the Board as required to establish an Ad-Hoc Attendance Area Review Committee with specific terms of reference.

The Director of Education will issue [Administrative Operational Procedures](#) for the implementation of this policy.

#### **References**

- [Education Act R.S.O. 1990, c. E.2, s. 171 \(1\), par. 7](#)
- [Niagara Catholic District School Board Policies/Procedures](#)
  - [Admission of Elementary and Secondary Students Policy \(301.1\)](#)
  - [Pupil Accommodation Review Policy \(701.2\)](#)

**Adopted Date:** June 23, 1998

**Revision History:** November 9, 1999  
September 12, 2000  
September 19, 2001  
June 16, 2009  
October 23, 2012

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
MAY 12, 2020**

***PUBLIC SESSION***

**TITLE: ST. CHARLES CATHOLIC/MONSIGNOR CLANCY  
CATHOLIC ELEMENTARY SCHOOLS RENAMING AD-HOC  
COMMITTEE RECOMMENDATION**

---

---

**RECOMMENDATION**

**THAT** the St Charles Catholic – Monsignor Clancy Catholic Elementary Schools Renaming Ad Hoc Committee recommends to the Committee of the Whole of the Niagara Catholic District School Board that the consolidated schools of St. Charles Catholic and Monsignor Clancy Catholic Elementary Schools be named Our Lady of the Holy Rosary Catholic Elementary School, as recommended by the Committee at its May 7, 2020 meeting.

---

---

Prepared by: John Crocco, Director of Education/Secretary-Treasurer  
Lee Ann Forsyth-Sells, Superintendent of Education

Presented by: Trustee Burkholder, Chair of the St Charles Catholic – Monsignor Clancy Catholic  
Elementary Schools Renaming Ad Hoc Committee

Recommended by: St Charles Catholic – Monsignor Clancy Catholic Elementary Schools  
Renaming Ad Hoc Committee

Date: May 12, 2020



*The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.*

**MINUTES**

**ST. CHARLES CATHOLIC / MONSIGNOR CLANCY CATHOLIC ELEMENTARY SCHOOLS RENAMING AD HOC COMMITTEE MEETING**

**THURSDAY, MAY 7, 2020  
3:00 P.M.**



Electronic Meeting in Compliance with the Education Act 207 and Ontario Regulation 463/97 Section 5.1(2)  
Public Access 1-866-862-7608 Access Code 2139996#

The meeting was called to order at 3:00 p.m. by Director Crocco, who chaired the meeting until the election of a Committee Chair.

**1. Opening Prayer**

Opening Prayer was led by Trustee Burkholder.

**2. Election of Chair of the Ad Committee – John Crocco, Director of Education/Secretary-Treasurer**

Director Crocco asked for nominations for the position of Chair of the St. Charles Catholic/Monsignor Clancy Catholic Elementary Schools Renaming Ad Hoc Committee. Chair Fera nominated Trustee Burkholder.

Director Crocco asked Trustee Burkholder if she wished to stand for the position of Chair of the St. Charles Catholic/Monsignor Clancy Catholic Elementary Schools Renaming Ad Hoc Committee. Trustee Burkholder accepted the nomination.

There were no further nominations forthcoming. Trustee Burkholder was acclaimed to the position of Chair of the St. Charles Catholic/Monsignor Clancy Catholic Elementary Schools Renaming Ad Hoc Committee.

Moved by Chair Fera

**THAT** Trustee Burkholder be elected to the position of Chair of the St. Charles Catholic/Monsignor Clancy Catholic Elementary Schools Renaming Ad Hoc Committee.

**APPROVED**

**3. Committee Membership and Attendance:**

<b>Ad Hoc Committee Membership</b>	<b>Present</b>	<b>Present Electronically</b>	<b>Absent</b>	<b>Excused</b>
Rhianon Burkholder		✓		
Frank Fera		✓		
Dino Sicoli		✓		
Angela Coleman		✓		
Angela-Rose Guindon		✓		
Lucia Lefebvre		✓		
Brynn Matier		✓		
Jeff Maxwell		✓		
Rosanne Rotundo		✓		
Dan Trainor		✓		
Susy Walsh		✓		
Krista Wood		✓		

The following staff were present electronically:

**John Crocco**, Director of Education, **Lee Ann Forsyth-Sells**, Family of Schools' Superintendent of Education, Resources to the Committee and **Yvonne Anderson**, Recording Secretary/Administrative Assistant, Superintendent of Education

4. **Approval of Agenda**

Moved by Trustee Fera

**THAT** the St. Charles Catholic/Monsignor Clancy Catholic Elementary Schools Renaming Ad Hoc Committee approve the Agenda of the St. Charles Catholic/Monsignor Clancy Catholic Elementary Schools Renaming Ad Hoc Committee Meeting of May 7, 2020 as presented.

**CARRIED**

5. **Declaration of Conflict of Interest**

No conflict of interest was declared with any item on the agenda.

6. **Background Report on Ad Hoc Committee and Terms of Reference**

Director Crocco highlighted the Background Report on the Ad Hoc Committee and the Terms and Reference for the consideration of the Committee.

7. **Discussion on Potential Names for the Consolidated School**

Chair Burkholder called for recommendations for the name of the consolidated school. A discussion occurred on the potential names for the consolidated school.

8. **Recommendation for the Name of the Consolidated School to the May 12, 2020 Committee of the Whole**

MOTION:

Moved by Trustee Fera

**THAT** the St Charles Catholic – Monsignor Clancy Catholic Elementary Schools Renaming Ad Hoc Committee recommends to the Committee of the Whole of the Niagara Catholic District School Board that the consolidated schools of St. Charles Catholic and Monsignor Clancy Catholic Elementary Schools be named Our Lady of the Holy Rosary Catholic Elementary School, as recommended by the Committee at its May 7, 2020 meeting.

**CARRIED**

9. **Adjournment**

Moved by Trustee Sicoli

**THAT** the May 7, 2020 St. Charles Catholic/Monsignor Clancy Catholic Elementary Schools Renaming Ad Hoc Committee Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 3:19 p.m.





*The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.*

**AGENDA AND MATERIAL**

**ST. CHARLES CATHOLIC / MONSIGNOR CLANCY CATHOLIC ELEMENTARY SCHOOLS RENAMING AD HOC COMMITTEE**

**THURSDAY, MAY 7<sup>TH</sup>, 2020  
3:00 P.M.**



Electronic Meeting in Compliance with the Education Act 207 and Ontario Regulation 463/97 Section 5.1(2)  
Public Access 1-866-862-7608 Access Code 2139996#

1. Opening Prayer – Trustee Burkholder -
2. Election of Chair of the Ad Committee – John Crocco, Director of Education/Secretary-Treasurer -
3. Committee Membership and Attendance -
4. Approval of Agenda -
5. Declaration of Conflict of Interest -
6. Background Report on Ad Hoc Committee and Terms of Reference 6
7. Discussion on potential names for the consolidated school -
8. Recommendation for the name of the consolidated school to the May 12<sup>th</sup>, 2020 Committee of the Whole -
9. Adjournment

<b>Ad Hoc Committee Membership</b>	<b>Present</b>	<b>Present Electronically</b>	<b>Absent</b>	<b>Excused</b>
Rhianon Burkholder				
Frank Fera				
Dino Sicoli				
Angela Coleman				
Angela-Rose Guindon				
Lucia Lefebvre				
Brynn Matier				
Jeff Maxwell				
Rosanne Rotundo				
Dan Trainor				
Susy Walsh				
Krista Wood				

Resources to the Committee:

John Crocco, Director of Education

Lee Ann Forsyth-Sells, Family of Schools' Superintendent of Education



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## **ST. CHARLES CATHOLIC / MONSIGNOR CLANCY CATHOLIC ELEMENTARY SCHOOLS RENAMING AD HOC COMMITTEE**

**THURSDAY, MAY 7<sup>TH</sup>, 2020**

### **MONSIGNOR CLANCY CATHOLIC ELEMENTARY SCHOOL**

---

#### **BACKGROUND INFORMATION**

At the June 20<sup>th</sup>, 2017 meeting of the Niagara Catholic District School Board, the Board approved the following motion:

*THAT the Niagara Catholic District School Board approve the consolidation of Monsignor Clancy Catholic Elementary School and St. Charles Catholic Elementary School, subject to funding approval by the Ministry of Education for renovations and/or an addition to Monsignor Clancy Catholic Elementary School.*

On May 23<sup>rd</sup>, 2019, Director Crocco received a letter from Principal Trainor of Monsignor Clancy Catholic Elementary School and Principal Walsh of St. Charles Catholic Elementary School on behalf of their Catholic School Councils. The letter requested that the Director of Education initiate the Naming of a Board Facility, Designated Area or Chapel Policy (#100.15) for the consolidated schools of St. Charles Catholic and Monsignor Clancy Catholic Elementary Schools. The joint Catholic School Councils requested that the Board consider the name – Our Lady of the Holy Rosary Catholic Elementary School – as the name for the consolidated school. The letter also requested that the Chapel in the consolidated school be named St. Charles Chapel and the Library Information Centre be named the Monsignor Clancy Library Information Centre.

At the September 24<sup>th</sup>, 2019 meeting of the Niagara Catholic District School Board, the Board approved the following motions:

*THAT the Niagara Catholic District School Board approve the St. Charles Catholic / Monsignor Clancy Catholic Elementary School Renaming Ad Hoc Committee, the terms of reference and membership, as presented.*

*THAT the Niagara Catholic District School Board approve that the Chapel in the consolidated school be named St. Charles Chapel and that the Library Information Centre in the consolidated school be named the Monsignor Clancy Library Information Centre.*

The Board approved Terms of Reference for the Committee are as follows:

#### Terms of Reference

1. In compliance with the Niagara Catholic Naming of a Board Facility, Designated Area or Chapel Policy, the Ad Hoc Committee will design a consultative process to present recommended names for the consolidated school to the Ad Hoc Committee by December 6<sup>th</sup>, 2019.

2. Consultation of potential and final recommended name(s) will occur with:
  - a) the Bishop of the Diocese of St. Catharines;
  - b) the local Trustee(s);
  - c) the Chair and Vice-Chair of the Board;
  - d) the Director of Education;
  - e) the Board Chaplaincy Leader;
  - f) where possible, staff of the facility;
  - g) where possible, the local Student Council(s);
  - h) where possible, the local Catholic School Council(s);
  - i) where possible, the local Catholic school community.
  
3. The Ad Hoc Committee will ensure that all requests to rename a Board facility must be:
  - a. Named after a Saint, a Pope, one of the mysteries of the Catholic Church or an exemplary Catholic individual or group of individuals;
  - b. Designated as “Catholic” in the name of the whole facility;
  - c. Used in full and not abbreviated;
  - d. Named in the possessive form;
  - e. Unique within the names approved for Board facilities;
  - f. Prominently displayed on the exterior of the facility or designated area along with the Board logo for the naming of an entire facility; or,
  - g. Prominently displayed in the interior of the facility identifying the named designated area.
  - h. Excluded from the above process is the renaming of an existing Board facility if the individual is canonized by the Holy Father. In this circumstance, following consultation with the Family of Schools’ Superintendent of Education, the school Principal, the Student Council President, where it is in place, and the Chair of the Catholic School Council, the Director of Education will bring a report to the Board of Trustees for consideration.
  
4. The Ad Hoc Committee will review the names submitted and determine a recommended name to be submitted to the January 14<sup>th</sup>, 2020 Committee of the Whole Meeting for consideration and recommendation to the January 28<sup>th</sup>, 2020 Board Meeting. Submission deferred to May Committee of the Whole Meeting.

#### Ad Hoc Committee Membership

Membership of the St. Charles Catholic / Monsignor Clancy Catholic Elementary Schools Renaming Ad Hoc Committee will consist of:

- Chair and/or Vice-Chair of the Board
- Local Trustee
- Board Chaplaincy Leader
- Principals of the consolidated schools
- Student Council or Student Representatives of the consolidated schools
- Catholic School Council Chairs of the consolidated schools
- Staff representatives of the consolidated schools

#### Resources to the Committee:

Director of Education

Family of Schools’ Superintendent of Education

The selected name for the consolidated school of St. Charles Catholic / Monsignor Clancy Catholic Elementary will be communicated to the school, system and community once approved by the Board. Following approval, the school community will then begin to design a new school logo, mascot and motto in accordance with the Board’s Mission, Vision and Values and Administrative Operational Procedures.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE COMMITTEE OF THE WHOLE SEPTEMBER 10, 2019

### NAMING OR RENAMING OF A BOARD FACILITY IN WHOLE – ST. CHARLES CATHOLIC / MONSIGNOR CLANCY CATHOLIC ELEMENTARY SCHOOLS

---

#### BACKGROUND INFORMATION

At the June 20<sup>th</sup>, 2017 meeting of the Niagara Catholic District School Board, the Board approved the following motion:

*THAT the Niagara Catholic District School Board approve the consolidation of Monsignor Clancy Catholic Elementary School and St. Charles Catholic Elementary School, subject to funding approval by the Ministry of Education for renovations and/or an addition to Monsignor Clancy Catholic Elementary School.*

On May 23<sup>rd</sup>, 2019, Director Crocco received a letter from Principal Trainor of Monsignor Clancy Catholic Elementary School and Principal Walsh of St. Charles Catholic Elementary School on behalf of their Catholic School Councils. (Appendix A) The letter requested that the Director of Education initiate the Naming of a Board Facility, Designated Area or Chapel Policy (#100.15) for the consolidated schools of St. Charles Catholic and Monsignor Clancy Catholic Elementary Schools. The joint Catholic School Councils requested that the Board consider the name – Our Lady of the Holy Rosary Catholic Elementary School – as the name for the consolidated school. The letter also requested that the Chapel in the consolidated school be named St. Charles Chapel and the Library Information Centre be named the Monsignor Clancy Library Information Centre.

In accordance with the Naming of a Board Facility, Designated Area or Chapel Policy (Appendix B), the Director of Education will initiate an Ad Hoc Committee of the Board for the renaming of a Board facility: including the Terms of Reference and criteria as noted within the Board Policy and Administrative Procedures, the Committee membership and the timeline for a recommendation of the Ad Hoc Committee for the consideration of the Board.

The St. Charles Catholic / Monsignor Clancy Catholic Elementary School Renaming Ad Hoc Committee will include the following:

#### Terms of Reference

1. In compliance with the Niagara Catholic Naming of a Board Facility, Designated Area or Chapel Policy, the Ad Hoc Committee will design a consultative process to present recommended names for the consolidated school to the Ad Hoc Committee by December 6<sup>th</sup>, 2019.

2. Consultation of potential and final recommended name(s) will occur with:
  - a) the Bishop of the Diocese of St. Catharines;
  - b) the local Trustee(s);
  - c) the Chair and Vice-Chair of the Board;
  - d) the Director of Education;
  - e) the Board Chaplaincy Leader;
  - f) where possible, staff of the facility;
  - g) where possible, the local Student Council(s);
  - h) where possible, the local Catholic School Council(s);
  - i) where possible, the local Catholic school community.
  
3. The Ad Hoc Committee will ensure that all requests to rename a Board facility must be:
  - a. Named after a Saint, a Pope, one of the mysteries of the Catholic Church or an exemplary Catholic individual or group of individuals;
  - b. Designated as “Catholic” in the name of the whole facility;
  - c. Used in full and not abbreviated;
  - d. Named in the possessive form;
  - e. Unique within the names approved for Board facilities;
  - f. Prominently displayed on the exterior of the facility or designated area along with the Board logo for the naming of an entire facility; or,
  - g. Prominently displayed in the interior of the facility identifying the named designated area.
  - h. Excluded from the above process is the renaming of an existing Board facility if the individual is canonized by the Holy Father. In this circumstance, following consultation with the Family of Schools’ Superintendent of Education, the school Principal, the Student Council President, where it is in place, and the Chair of the Catholic School Council, the Director of Education will bring a report to the Board of Trustees for consideration.
  
4. The Ad Hoc Committee will review the names submitted and determine a recommended name to be submitted to the January 14<sup>th</sup>, 2020 Committee of the Whole Meeting for consideration and recommendation to the January 28<sup>th</sup>, 2020 Board Meeting.

#### Ad Hoc Committee Membership

It is recommended that the membership of the St. Charles Catholic / Monsignor Clancy Catholic Elementary School Renaming Ad Hoc Committee consist of:

- Chair and/or Vice-Chair of the Board
- Local Trustee
- Board Chaplaincy Leader
- Principal of the consolidated schools
- Student Council or Student Representative of the consolidated schools
- Catholic School Council Chair of the consolidated schools
- Staff representative of the consolidated schools

#### Resource to the Committee:

Director of Education  
 Family of Schools’ Superintendent of Education

The selected name for the consolidated school of St. Charles Catholic / Monsignor Clancy Catholic Elementary will be communicated to the school, system and community once approved by the Board. Following approval, the school community will then begin to design a new school logo, mascot and motto in accordance with Board Policy and administrative procedures.

As of the writing of this report, the Board is awaiting Ministry of Education approval to proceed with the design of the consolidated school and will then submit an approval to proceed to tender request for Ministry approval.

### RECOMMENDATION

**THAT** the Committee of the Whole recommend to the Niagara Catholic District School Board the approval of the St. Charles Catholic / Monsignor Clancy Catholic Elementary School Renaming Ad Hoc Committee, the terms of reference and membership as presented.

**THAT** the Committee of the Whole recommend to the Niagara Catholic District School Board that the Chapel in the consolidated school be named St. Charles Chapel and that the Library Information Centre in the consolidated school be named the Monsignor Clancy Library Information Centre.

---

Prepared by: John Crocco, Director of Education/Secretary-Treasurer  
Lee Ann Forsyth-Sells, Family of Schools' Superintendent of Education

Presented by: John Crocco, Director of Education/Secretary-Treasurer

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: September 10, 2019



# St. Charles and Monsignor Clancy Catholic Elementary Schools



25 Whyte Ave. North  
Thorold, ON L2V 2T4  
905.227.3522

Principals: Mrs. S. Walsh & Mr. D. Trainor

Superintendent: Mrs. L. A. Forsyth-Sells

41 Collier Rd. South  
Thorold, ON L2V 3S  
905.227.4910

May 23, 2019

Dear Mr. Crocco, Director of Education,

This letter has been written as an action from our joint Catholic School Council meeting on March 20, 2019 to formally request an interest in having the school policy/procedure be initiated for the consolidated school.

We have had the request from our joint CSC to consider Our Lady of the Holy Rosary as a name for the consolidated school. The conversation is recorded in our minutes. They are keen for the chapel to be named St. Charles and the library information centre to be named Monsignor Clancy.

There is a record of this item in our agendas for the January 16th, and March 20th 2019 meetings. Below is a copy from the minutes of the meeting on March 20th, 2019. The procedures for renaming a school/board site were explained to all members of the CSC.

Below is the section from the March 20th, 2019 minutes.

#### **Consolidation Update: Name of the new school procedure**

*At our last CSC meeting on January 16<sup>th</sup>, 2019, a request was made for the name of the consolidated school at our MC site be reviewed and discussed. The general feeling within the greater community is to return the first school name and our parish name back to our Catholic school. It was suggested that the community would celebrate and see joy in the school being called "Our Lady of the Holy Rosary Catholic Elementary", with the chapel being dedicated to St. Charles and the Library Information Centre being dedicated to Monsignor Clancy. The principals reviewed the procedures for naming a school or renaming a school or board site. Mr. Trainor shared the procedure with CSC members. Mr. Trainor shared the steps of the procedure and outlined that names must be of a Catholic origin and reference for all school and board sites. The procedure allows for names to be connected to the history of the area.*

*If we want John Crocco, Director of NCDSB to initiate the process, we need to communicate our interest in changing the name of the consolidated building to the board.*

***A motion was put forward for the renaming of the school policy/procedure to be initiated by NCDSB by Jenn Hamm, seconded by Angela Coleman; all were in favour.***

*Mr. Trainor will communicate the above motion with Mr. Crocco.*

Thank you for your consideration,

D. Trainor  
Principal

S. Walsh  
Principal



*The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic Learning Community for all to reach their full potential and become living witnesses of Christ.*

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
MAY 12, 2020**

***PUBLIC SESSION***

**TITLE: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL  
DEVELOPMENT OPPORTUNITIES**

---

---

The Report on Staff Development Department:  
Professional Development Opportunities is presented for information.

---

---

Prepared by: Frank Iannantuono, Superintendent of Education  
Anthony Corapi, Coordinator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: May 12, 2020





NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE COMMITTEE OF THE WHOLE MEETING MAY 12, 2020

### STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

---

---

#### BACKGROUND INFORMATION

In alignment with the Board's Vision 2020 Strategic Plan and Annual System Priorities, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion to minimize disruptions to the myriad services provided within our Niagara Catholic community. The following is a listing of activities occurring during the period May 12, 2020 through June 9, 2020

The following learning professional development webinars are being offered to staff during the period of May 12 – June 9, 2020 using the Google Meet platform.

#### **Tuesday, May 12, 2020**

*Webinar: Social Studies Resources in the Niagara Catholic Virtual Learning Environment for Grades 4-6*

- The session will identify the resources available to support educators. This session focuses on Managing Digital Spaces for Distance Education. At the end of the session there will be time for questions and answers.

#### **Wednesday, May 13, 2020**

*Webinar: Kindergarten: Show and Share Virtual Session for Kindergarten Teams*

- A virtual "Show and Share" session will allow participants to share some of their "fears, cheers and uncles" as we navigate through distance learning together and stay connected to support one another with best practices and play-based learning experiences in Kindergarten.

#### **Wednesday, May 13, 2020**

*Webinar: French as a Second Language: Capturing Student Voice In the French Immersion Classroom*

- Capturing student voice through various Google tools using online resources and ministry sites woven throughout various subject areas.

#### **Friday, May 15, 2020**

*Webinar: French as a Second Language: Teaching Mathematics using a variety Google Tools to Engage Student in Learning from a Distance*

- Online resources and tools to support Mathematics education in the French Immersion classroom.

#### **May 2020, Mathematics Professional Development**

*Webinars: Resources to Support Mathematics Instruction K-12 Webinars*

- A series of live virtual sessions will be conducted via *Google Meet*.

	<b>Teaching Through Games &amp; Puzzles</b>	<b>Problem Solving &amp; Engaging Tasks</b>
<b>Option 1</b>	Monday, May 11, 2020 2:00-2:45 pm	Tuesday May, 12, 2020 2:00-2:45 pm
<b>Option 2</b> <i>(repeat of option 1)</i>	Thursday, May 14, 2020 2:00 pm-2:45 pm	Thursday, May 21, 2020 2:00 pm-2:45 pm

*Webinars: Resources to Support Mathematics Instruction Q & A Sessions*

- Each live 30-minute session will address 3-4 questions with supporting resources

<b>Live Q&amp;A Session 1</b>	<b>Live Q&amp;A Session 2</b>	<b>Live Q &amp; A Session 3</b>
Monday, May 25, 2020 2:00pm- 2:30 pm	Tuesday, May 26, 2020 2:00 pm-2:30 pm	Thursday, May 28, 2020 2:00 pm-2:30 pm

<p>The Report on Staff Development: Professional Development Opportunities are presented for information.</p>
---

---

Prepared by: Frank Iannantuono, Superintendent of Education  
Anthony Corapi, Coordinator of Staff Development

Presented by: Frank Iannantuono, Superintendent of Education

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: May 12, 2020

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
MAY 12, 2020**

***PUBLIC SESSION***

**TITLE: CAPITAL PROJECTS PROGRESS REPORT UPDATE**

---

---

The Capital Projects Progress Report Update is presented for information.

Prepared by: Scott Whitwell, Controller of Facilities Services  
Presented by: Scott Whitwell, Controller of Facilities Services  
Approved by: John Crocco, Director of Education/Secretary-Treasurer  
Date: May 12, 2020



**REPORT TO THE COMMITTEE OF THE WHOLE MEETING  
MAY 12, 2020  
CAPITAL PROJECTS PROGRESS REPORT UPDATE**

---

---

**BACKGROUND INFORMATION**

Individual progress reports for capital projects are presented as follows:

**IN PROGRESS**

Appendix A	Our Lady of Mount Carmel Catholic Elementary School – New Child Care
Appendix B	Monsignor Clancy Catholic Elementary School – Consolidated Monsignor Clancy/St. Charles Catholic Elementary School and New Child Care

The Capital Projects Progress Report Update is presented for information.

---

---

Prepared by:	Scott Whitwell, Controller of Facilities Services
Presented by:	Scott Whitwell, Controller of Facilities Services
Approved by:	John Crocco, Director of Education/Secretary-Treasurer
Date:	May 12, 2020



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
MAY 12, 2020**

**APPENDIX A**

**OUR LADY OF MOUNT CARMEL CATHOLIC ELEMENTARY SCHOOL**

---

**Scope of Project:** Design and construction of 3 child care room addition.

**Current Status:** Tender has closed. Working with Ministry on extra funding request.

**Project Information:**

New Area to be Constructed	5,317	sq. ft.
Child Care Spaces Added	49	spaces



**Project Funding:**

Child Care	1,557,887
	<hr/>
	<b>\$1,557,887</b>

**Project Costs:**

	<u>Budget</u>	<u>Paid</u>
Construction Contract	TBD	0
Fees & Disbursements	TBD	\$132,135
Other Project Costs	TBD	\$51,540
	<hr/>	<hr/>
	<b>\$1,557,887</b>	<b>\$183,684</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	December 21, 2017	December 21, 2017
Ministry Approval (space)		
Architect Selection	July 17, 2018	
Design Development	January 2019	
Contract Documents		
Tender & Approvals		
Ministry Approval (cost)		
Ground Breaking Date		
Construction Start		
Occupancy	TBD	
Official Opening & Blessing		

**Project Team:**

Architect	Whiteline Architects Inc.
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Pat Rocca
Principal	Domenic Massi



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
MAY 12, 2020**

**APPENDIX B**

**MONSIGNOR CLANCY CATHOLIC ELEMENTARY SCHOOL**

**Scope of Project:** Design and construction of a consolidated Monsignor Clancy/St. Charles Catholic Elementary School and New Child Care.

**Current Status:** Tender has closed. Working with Ministry on project approval.

**Project Information:**

New Area to be Constructed	TBD	sq. ft.
Pupil Places Added	104	students
New Facility Capacity	677	students
Child Care Places Added	49	places



**Project Funding:**

Capital Priorities	3,482,495
Child Care	1,557,887
	<b>\$5,040,382</b>

**Project Costs:**

	Budget	Paid
Construction Contract	TBD	42,054
Fees & Disbursements	TBD	287,490
Other Project Costs	TBD	46,897
	<b>\$5,040,382</b>	<b>376,441</b>

**Project Timelines:**

	Scheduled Completion	Actual Completion
Funding Approval	March 13, 2018	March 13, 2018
Ministry Approval (space)		
Architect Selection	July 19, 2018	
Design Development	September 25, 2018	
Contract Documents		
Tender & Approvals		
Ministry Approval (cost)		
Ground Breaking Date		
Construction Start		
Occupancy	TBD	
Official Opening & Blessing		

**Project Team:**

Architect	Whiteline Architect Inc.
General Contractor	TBD
Project Manager	Tunde Labbancz
Superintendent	Lee Ann Forsyth-Sells
Principal	Dan Trainor

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
MAY 12, 2020**

***PUBLIC SESSION***

**TITLE: COMMITTEE OF THE WHOLE SYSTEM PRIORITIES AND  
BUDGET 2019-2020 UPDATE**

---

---

The Committee of the Whole System Priorities and Budget 2019-2020 update report is presented for information.

---

---

Prepared by: John Crocco, Director of Education/Secretary-Treasurer  
Senior Administrative Council

Presented by: John Crocco, Director of Education/Secretary-Treasurer  
Senior Administrative Council

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: May 12, 2020



**REPORT TO THE COMMITTEE OF THE WHOLE  
MAY 12, 2020**

**COMMITTEE OF THE WHOLE SYSTEM PRIORITIES AND BUDGET  
2019-2020 UPDATE**

---

---

**BACKGROUND INFORMATION**

At each month's Committee of the Whole meeting, the Director of Education and members of Senior Administrative Council will provide a verbal update on the implementation of the annual Board approved System Priorities and Budget 2019-2020.

This monthly report information, will be provided through a visual presentation.

This monthly report will provide an opportunity for the continued engagement and dialogue with the Committee of the Whole on the status of the implementation of the annual System Priorities and Budget.

The Committee of the Whole System Priorities and Budget 2019-2020 update report is presented for information.

---

---

Prepared by: John Crocco, Director of Education/Secretary-Treasurer  
Senior Administrative Council

Presented by: John Crocco, Director of Education/Secretary-Treasurer  
Senior Administrative Council

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: May 12, 2020



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
MAY 12, 2020**

***PUBLIC SESSION***

**TITLE: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
RESPONSE TO COVID-19 PANDEMIC – LEARNING FROM  
HOME**

---

The Niagara Catholic District School Board Response to COVID-19 Pandemic –  
Learning from Home report is presented for information.

---

Prepared by: John Crocco, Director of Education/Secretary-Treasurer

Presented by: John Crocco, Director of Education/Secretary-Treasurer

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: May 12, 2020



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

DISTANCE  
LEARNING

**NIAGARA CATHOLIC  
CONTINUITY OF EDUCATION  
DISTANCE LEARNING PLAN**

**PREPARED BY**

*The Niagara  
Catholic District  
School Board*

**MAY 6, 2020**



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

# NIAGARA CATHOLIC CONTINUITY OF EDUCATION DISTANCE LEARNING PLAN

**CREATED BY**

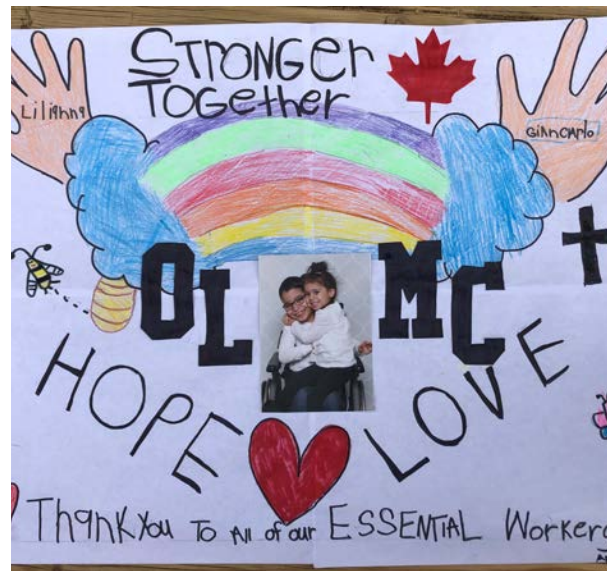
*Niagara Catholic  
Communications*

# BACKGROUND

## COMMUNICATION IS KEY

Like all publicly funded schools boards across Ontario, the Niagara Catholic District School Board has been adapting to the "new normal" in education brought on by the COVID-19 global pandemic.

Throughout the past several weeks, our students, teachers and parents have adapted to distance learning, first through student-supported learning beginning on March 23, and since April 6, when teacher-led learning began.



Throughout this process, Niagara Catholic has had regular communication with all of our stakeholders: All staff, students and their families, trustees, and our local Diocese. We have also worked in partnership with our local Public Health Unit to ensure that we provide accurate and timely information when we communicate with our stakeholders. The following pages provide the many ways in which we have reached out to our students, staff and families.

# NIAGARA CATHOLIC CONTINUITY OF LEARNING PLAN

To implement the Ministry of Education's Provincial Guidance on Continuity of Learning expectations for teacher-led learning, the initial and developing components of Niagara Catholic's Distance Education Plan include:



- Continuing Catholic educational programs, supports and services, within a differentiated model of delivery and a lens of equity throughout the system;
- School staff (Principals/Vice-Principals, teachers, support staff) reconnecting with students and families using a variety of technology platforms as required;
- Reconnecting students with mental health workers;
- Establishing minimum criteria for teacher-led learning by grade groupings that reflect our Catholic learning community, including Religion and Family Life programming, and the Ministry of Education outline;
- Establishing working groups of staff by division, school and areas of expertise, to design and provide program supports to colleagues;
- Staff participation in on-going professional development opportunities, to increase and strengthen their capacity and use of digital on line delivery of teacher-led learning to support student learning across all grades;
- Continuing to support to the end of this school year virtual learning environments that have been adopted and utilized by staff and students, which include both Google Classroom and Brightspace, supported through the Niagara Catholic Virtual Learning Environment (NCVLE);
- Using alternative forms of teacher-led learning, to support continuity of learning where identified by school community;
- Collecting and analyzing feedback from parent questions and staff inventories to identify needs to support accessibility of technology that supports public health direction;
- Following Ministry of Education expectations regarding completion of final report cards for all students and prioritizing and supporting students on track for graduation;
- Elementary and Secondary Principals continuing to connect and engage with staff to develop, monitor and refine their implementation plans of teacher-led learning and communication with students and parents based on their local school needs and available resources.



# LETTERS TO FAMILIES

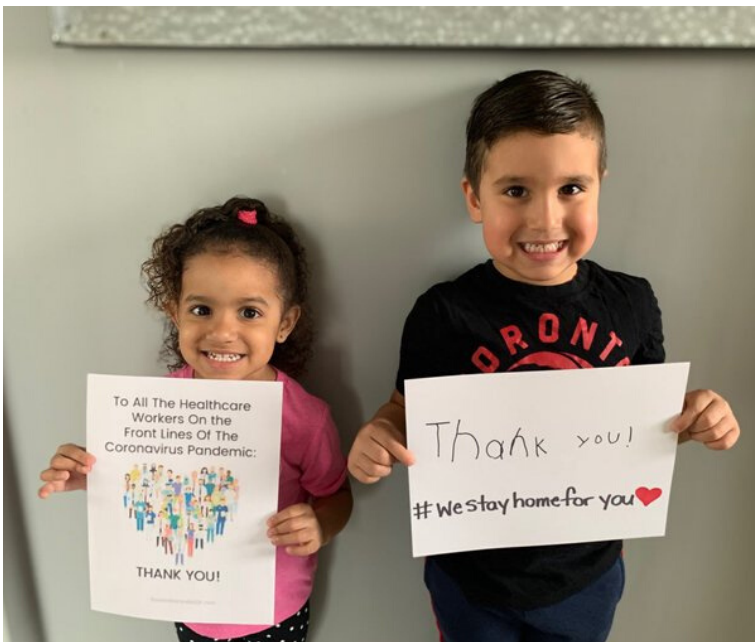
Niagara Catholic immediately began corresponding with families on social media when the announcement was made on March 12 that schools would be closed for the two weeks following the March Break. Since that time, we have created two dedicated COVID-19 pages on our website - one for [general pandemic information](#) and another for [learning at home](#), had daily posts on social media ([Facebook](#), [Twitter](#) and [Instagram](#)), and also sent letters and calls to our families through School Messenger. Links to these letters are below.



- [Letter to families - March 13, 2020](#)
- [Letter to families from EarlyOn Centre - March 13, 2020](#)
- [Letter to families - March 27, 2020](#)
- [Saint Francis CHS letter to families \(COVID-19 case\) - March 27, 2020](#)
- [Saint Francis CHS COVID-19 case media release - March 27, 2020](#)
- [Letter to families - April 2, 2020](#)
- [Letter to graduates - April 7, 2020](#)
- [Continuity of Learning letter to families - April 24, 2020 \(Elementary\).](#)
- [Continuity of Learning Information Sheet - April 24, 2020 \(Elementary\).](#)
- [Continuity of Learning letter to families - April 24, 2020 \(Secondary\).](#)
- [Continuity of Learning Information Sheet - April 24, 2020 \(Secondary\).](#)
- [Letter to families - April 26, 2020](#)

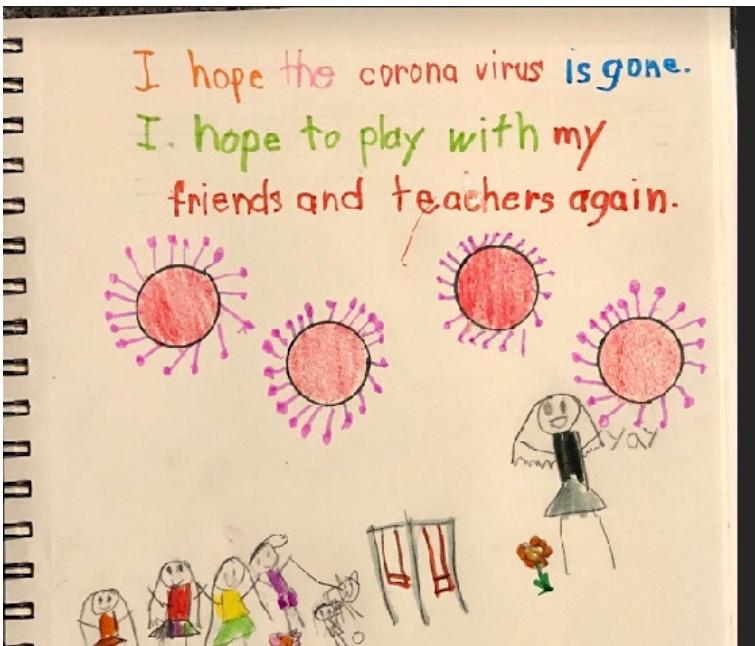
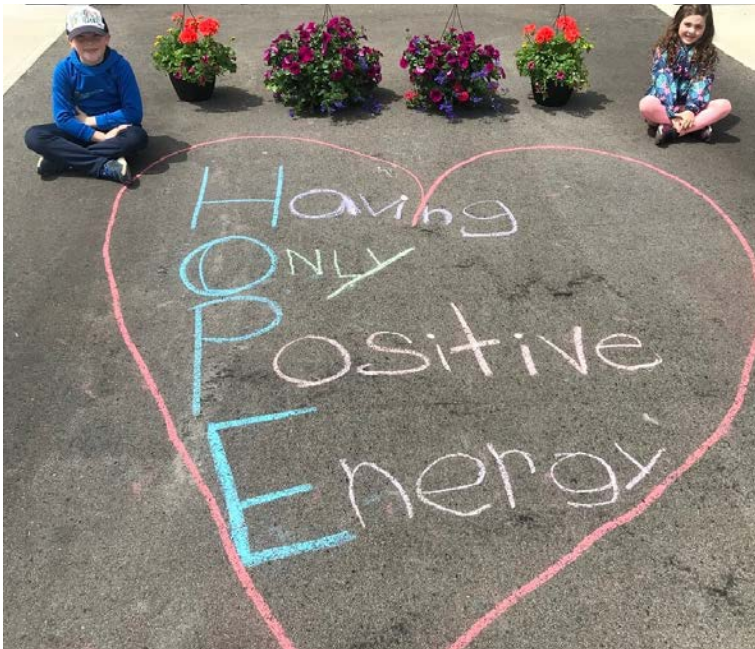
# DIRECTOR'S MEMOS

Director of Education John Crocco has provided regular updates to all staff through an ongoing series of Director's Memos since distance learning began in March. These Director's Memos were shared with trustees and Bishop Gerard Bergie, head of the Diocese of St. Catharines. These memos provide action and information for all staff from the Director, Senior Administrative Council, Human Resources, Health and Safety, Facilities Services, Information Technology Services and Communications. They are listed in order below.



- [DM 239 \(2019-2020\)](#)
- [DM 240 \(2019-2020\)](#)
- [DM 241 \(2019-2020\)](#)
- Communication
- Work Sites
- Working from home
- Continuity of Learning
- Education Act: Regulation 463/97
- Student Mental Health Support
- EQAO Grades 3, 6, 9 and OSSLT
- College and University Admissions
- System and School-based Events
- Documents - Administrative Operational Procedures
- Tip Sheets on Privacy
- Letter from Minister of Education
- Our communication plan
- [DM 242 \(2019-2020\)](#)  
*Clarification to DM 241*
- COVID-19 Staff Information

# DIRECTOR'S MEMOS CONTINUED



- [DM 243 \(2019-2020\)](#)
  - Continued closure of schools
  - Communication with Families
  - Technology Inventory
  - Chat with a Chaplain
  - Faith Formation and Online Liturgy Resources
  - Mental Health Supports
  - Professional Development
  - School and System Events
- [DM 244 \(2019-2020\)](#)
  - Technology Inventory for Distance Learning
- [DM 245 \(2019-2020\)](#)
  - [Extension of School Closure](#)
  - [Provincial Guidance on Continuity of Learning](#)
  - [Reaching out to Students and Parents](#)
  - [Niagara Catholic's Distance Education](#)
  - [Technology Support](#)
  - [Professional Development](#)
  - [Access to Schools](#)
  - [System Events](#)
- [DM 246 \(2019-2020\)](#)
  - Access to Niagara Catholic Worksites During COVID-19 Protocol



# DIRECTOR'S MEMOS

## CONTINUED



- DM 247 (2019-2020)
  - School Access
  - Communication
  - Tablets
  - Password Reset Tool
  - Tech Support Portal
  - Professional Development
  - Health and Safety
  - OSBIE
- DM 248 (2019-2020)
  - Niagara Foundation for Catholic Education Covers Internet Cost
  - Food and Gift Cards
  - 3D Print Masks and Shields
  - Copyright Compliance
  - Video Resource
  - Mental Health Supports
  - System Priorities and Budget 2020-2021
- DM 249 (2019-2020)
  - Student Contact Checklist
  - Communication
  - Celebrating Excellence 2020
  - Student Support
  - Copyright Compliance
- DM 250 (2019-2020)
  - Provincial School Closure Extension
- DM 251 (2019-2020)
  - Catholic Education Week
  - Staff Wellness
  - Communication
  - Working Remotely

# MENTAL HEALTH AND ADDICTIONS MEMOS

The mental health and well-being of our students, staff and their families is of paramount importance to Niagara Catholic at all times. The COVID-19 global pandemic has magnified the importance of providing ongoing mental health supports for all students and staff, not only ones who are diagnosed with a specific mental health challenge. The list below showcases the steps Niagara Catholic has undertaken to assist students and staff living with mental health challenges, and to encourage everyone to be proactive to foster positive mental health practices at a time of isolation and uncertainty. There are also many resources available on the [Mental Health](#) page of Niagara Catholic's *Learn at Home* section of [niagaracatholic.ca](http://niagaracatholic.ca).



- [MHAM 058 \(2019-2020\)](#).
- [MHAM 058 \(Appendix 1\)](#).
- [MHAM 058 \(Appendix 2\)](#).
- [MHAM 058 \(Appendix 3\)](#).
- [MHAM 059 \(2019-2020\)](#).
- [MHAM 059 \(Appendix 1\)](#).
- [MHAM 060 \(2019-2020\)](#).
- [MHAM 060 \(Appendix 1\)](#).
- [MHAM 060 \(Appendix 2\)](#).

# PROGRAM AND INNOVATION MEMOS

Niagara Catholic has taken extraordinary steps to continue to provide excellence in Catholic education since Minister of Education Stephen Lecce announced the first school closure and student-supported learning. Throughout each extension, Niagara Catholic has continued to add to the Ministry of Education resources for teacher-led distance learning with supplementary activities families can continue to use to keep students engaged when not participating in the formal learning part of their days. These resources are listed on the [Learning Resources](#) section of our special *Learn at Home* section of [niagaracatholic.ca](http://niagaracatholic.ca), as well as [community resources](#) intended to keep minds active while students are away from school.

- [P&I 965 \(2019-2020\)](#).
- [P&I 966 \(2019-2020\)](#).
- [P&I 968 \(2019-2020\)](#).
- [P&I 968 \(Appendix 1\)](#).
- [P&I 969 \(2019-2020\)](#).
- [P&I 969 \(Appendix 1\)](#).
- [P&I 969 \(Appendix 2\)](#).





# HEALTH AND SAFETY/ STAFF DEVELOPMENT MEMOS

Niagara Catholic provides ongoing professional development for all staff throughout the school year. The ways in which staff development is taking place this spring may be different, but we are no less focused on ensuring that all staff continue on their professional development journey and reach goals and objectives to continue to provide excellent service to our students and our schools.

Since the COVID-19 school closures took effect in March, Niagara Catholic has issued the following Health and Safety and Staff Development Memos focused on distance learning. They are listed below.

- [HSM 231\(2019-2020\)](#)
- [SDM 1534 \(2019-2020\)](#)
- [SDM 1534 \(Revised\)](#)
- [SDM 1535 \(2019-2020\)](#)
- [SDM 1536 \(2019-2020\)](#)
- [SDM 1537 \(2019-2020\)](#)
- [SDM 1538 \(2019-2020\)](#)
- [SDM 1539 \(2019-2020\)](#)
- [SDM 1540 \(2019-2020\)](#)
- [SDM 1541 \(2019-2020\)](#)
- [SDM 1542 \(2019-2020\)](#)
- [SDM 1543 \(2019-2020\)](#)
- [SDM 1544 \(2019-2020\)](#)
- [EA PD Options List](#)



# STUDENT SUPPORT MEMOS

Niagara Catholic continues to provide support to all students throughout distance learning. Our Student Support Services Department has been in ongoing contact with principals, teachers and families to provide support for students with special needs to help them adapt as best as possible to distance learning. The list of Student Services Memos is at right.



- [SS 340 \(2019-2020\)](#)
- [SS 342 \(2019-2020\)](#)
- [SS 342 \(Appendix 1\)](#)
- [SS 343 \(2019-2020\)](#)
- [SS 343 \(Appendix 1\)](#)
- [SS 344 \(2019-2020\)](#)
- [SS 345 \(2019-2020\)](#)
- [SS 345 \(Appendix 1\)](#)
- [SS 346 \(2019-2020\)](#)
- [SS 347 \(2019-2020\)](#)
- [SS 347 \(Appendix 1\)](#)

# RESEARCH, ASSESSMENT AND EVALUATION MEMOS

Niagara Catholic has complied with all Ministry of Education requirements respecting Research, Assessment and Evaluation throughout the COVID-19 school closures. Please see the list of documents that have been shared with our staff in the links below.



- [RAED 286 \(2019-2020\)](#)
- [RAED 287 \(2019-2020\)](#)
- [RAED 288 \(2019-2020\)](#)
- [RAED 289 \(2019-2020\)](#)
- [RAED 290 \(2019-2020\)](#)
- [RAED 290 \(Appendix 1\)](#)
- [RAED 290 \(Appendix 2\)](#)

# SUPPORTING DOCUMENTATION

In addition to the many letters, Director and department memos, social media posts and other correspondence with students, staff and families, Niagara Catholic also provided a number of other pieces of supporting documentation to help everyone transition from the traditional classroom setting to student-directed learning teacher-led learning.

Those documents and graphics are listed below.

## **Mental Health and Addictions Documents**

- [CAM - H - Challenging Worries and Anxious Thoughts During a Pandemic](#)
- [CAM - H - Coping with Stress and Anxiety During a Pandemic](#)
- [CAM - H - Dealing with Problems in a Structured Way](#)
- [COVID-19 for Teens \(Substance Abuse\)](#)
- [Daily Quarantine Questions](#)
- [Guide to Living with Worry and Anxiety Amidst Global Uncertainty](#)
- [How to Practice Social Distancing the Right Way](#)
- [Infosheet on Student Mental Health Check-Ins](#)
- [Shifting Mindsets During a Pandemic](#)
- [Students, Everything You Need to Know about Social Distancing](#)

## **Student Support Documents**

- [Learn at Home - Elementary Student-Parent Resources](#)
- [Learn at Home - Elementary Staff Resources](#)
- [Learn at Home - Secondary Student-Parent Resources](#)
- [Learn at Home - Secondary Staff Resources](#)

## **Communications Documents**

- [Online Learning, Copyright and You](#)



# MEDIA RELEASES AND COMMUNICATIONS

Through the Communications Officer, Niagara Catholic has continued to stay connected with the community. We have a robust social media presence on Facebook, Twitter and Instagram, and work diligently to keep our followers, which includes the Ontario Catholic School Trustees' Association and many local politicians in addition to our students, staff, families and broader community, engaged. We also keep in contact with our local media outlets to share our good news. We also worked closely with Niagara Region Public Health when a staff member at Saint Francis Catholic Secondary School in St. Catharines tested positive for Niagara's first community-acquired case of COVID-19.

Below are our media releases sent out during the COVID-19 school closure:

- March 27 - Staff Member at Saint Francis Tests Positive for COVID-19
- April 7 - Saint Francis Students and Staff Record Hallelujah
- April 20 - Niagara Foundation for Catholic Education Supports \$60,000 Investment in Students During COVID-19
- Niagara Catholic Supporting Frontline Workers with PPE





# VIDEO LINKS

Niagara Catholic created a number of videos throughout this pandemic, including [this instructional video](#), and videos intended to inspire, such as these ones:

- [Hallelujah - Saint Francis CSS](#)
- [Lord, I Need You - Cardinal Newman CES](#)
- [A Message from Niagara Catholic](#)
- [St. Anthony Message to Students](#)
- [St. Peter Message to Students](#)
- [Mustangs in Isolation - Saint Michael CHS](#)



- Niagara Catholic also created five
- theme video days for our social media
- (ongoing through the end of June):

## **Mental Health Monday**

[April 6](#)

[April 20](#)

[April 27](#)

[May 4](#)

## **Tech Tuesday**

[April 21](#)

[April 28](#)

[May 5](#)

## **Wisdom Wednesday**

[April 22](#)

[April 29](#)

## **Thank You Thursday**

[April 23](#)

[April 30](#)

## **Faith Friday**

[April 10](#)

[April 17](#)

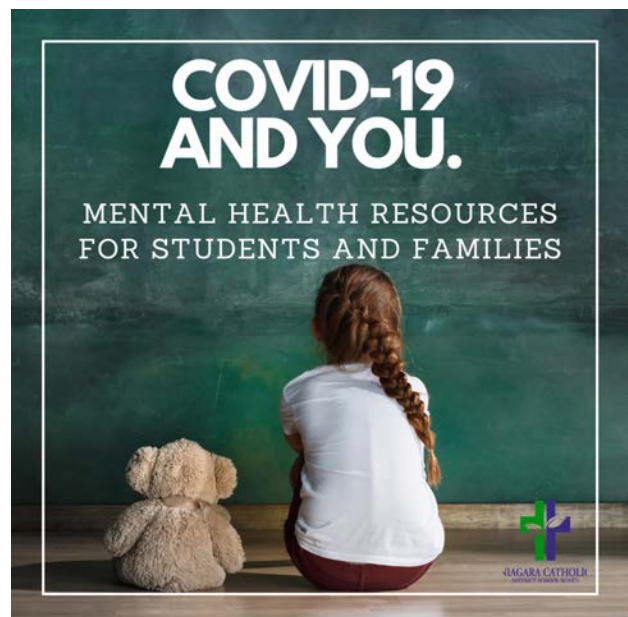
[April 24](#)

[May 1](#)

# DISTANCE LEARNING/COVID-19 GRAPHICS



COVID-19  
LEARN AT HOME  
RESOURCES



# NIAGARACATHOLIC SENIOR STAFF AND TRUSTEES



**John Crocco**

Director of Education

**Yolanda Baldasaro**

Superintendent of Education

**Ted Farrell**

Superintendent of Education

**Lee Ann Forsyth-Sells**

Superintendent of Education

**Frank Iannantuono**

Superintendent of Education

**Pat Rocca**

Superintendent of Education

**Giancarlo Vetrone**

Superintendent of Business and  
Financial Services

**Scott Whitwell**

Controller of Facilities Services



**Frank Fera**

Chair of the Board

**Dino Sicoli**

Vice-Chair of the Board

**Rhianon Burkholder**

Trustee

**Kathy Burtnik**

Trustee

**Larry Huibers**

Trustee

**Dan Moody**

Trustee

**Leanne Prince**

Trustee

**Paul Turner**

Trustee



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
MAY 12, 2020**

***PUBLIC SESSION***

**TITLE: NIAGARA CATHOLIC SYSTEM PRIORITIES 2020-2021**

---

---

**RECOMMENDATION**

**THAT** the Committee of the Whole recommends to the Niagara Catholic District School Board the approval of the Niagara Catholic System Priorities 2020-2021, as presented.

---

---

Prepared by: Senior Administrative Council

Presented by: Senior Administrative Council

Recommended by: John Crocco, Director of Education/Secretary-Treasurer

Date: May 12, 2020



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE COMMITTEE OF THE WHOLE MEETING MAY 12, 2020

### NIAGARA CATHOLIC SYSTEM PRIORITIES 2020-2021

---

---

#### BACKGROUND INFORMATION

At the January 14, 2020 Committee of the Whole Meeting, the Director of Education, the Superintendent of Business and Financial Services and members of Senior Administrative Council presented a report on the Design of the System Priorities and Annual Board Budget 2020-2021 for the consideration of the Committee of the Whole and the January 2020 Board Meeting.

At the January 28, 2020 Board Meeting, the Board approved the two fundamental principles, the consultative process and the timelines for a presentation of draft System Priorities and Annual Budget for the 2020-2021 school year in order to achieve the enabling strategies in the final year of implementation of the Board's Vision 2020 Strategic Plan.

Within the monthly information reports on the System Priorities and Budget 2019-2020 Update to the Committee of the Whole, the reports provided Trustees with an opportunity to monitor the progress of the implementation of the current year's System Priorities and Budget and opportunities for Senior Administrative Council to engage in dialogue with the Committee of the Whole to design the System Priorities for the 2020-2021 school year. A recommendation for the approval of the System Priorities 2020-2021 would be brought forward for consideration at the May 12, 2020 Committee of the Whole Meeting.

Concurrently, Senior Administrative Council continues to build the 2020-2021 Budget to achieve the System Priorities 2020-2021 and meet all of the legislated requirements of the *Education Act* and the Ministry of Education Grants for Student Needs (GSN) funding allocations for 2020-2021.

At the May 26, 2020 Board Meeting, the Director of Education, the Superintendent of Business and Financial Services and Senior Administrative Council will present a draft balanced Board Budget 2020-2021 for the consideration of the Board towards a recommendation for approval by the June 16, 2020 Board Meeting.

As noted in each monthly report to the Committee of the Whole, the annual System Priorities and balanced annual Board Budget will be in alignment with the Board's Vision 2020 Strategic Plan, the Mission, Vision and Values of the Board, the two Niagara Catholic Strategic Directions and the vision and key elements of the Ministry of Education's *Education that Works for You* document.

As approved by the Board on January 28, 2020, Senior Administrative Council continues to be committed to two fundamental principles in preparing the 2020-2021 System Priorities and balanced Board Budget. The two principles are:

- a) A commitment to providing Catholic educational excellence through approved programs and services for all students.
- b) A commitment to achieving the Board's Vision 2020 Strategic Plan and Annual System Priorities through balanced and sustainable annual budgets.

### **Recommendations**

In preparing the recommendations for the 2020-2021 System Priorities and balanced Board Budget for the consideration of the Committee of the Whole and the Board, members of Senior Administrative Council continually monitor and review a variety of Niagara data and information. The data includes demographics, economic and employment statistics and trends; current and projected enrolment in elementary, secondary and continuing education schools; provincial educational directions; provincial Grants for Student Needs (GSN), Priorities and Partnership Funding (PPF) grants and capital funding of district school boards.

### **System Priorities and Annual Budget 2020-2021 Consultation & Decision Making Process**

As part of the design, consultation, monitoring and decision-making process, members of Senior Administrative Council engaged, updated and informed Trustees through the monthly Committee of the Whole Meetings.

In addition to the continued dialogue with the Committee of the Whole, administrators at the system and school level invited, listened, participated and provided opportunities for leadership groups, committees, councils and educational partners to submit for 2020-2021 either measurable action verb(s) recommendations or participate in providing recommendations for System Priorities and Budget through the online portal on the Board website. Invited feedback was due by April 24, 2020, for the consideration of the May 2020 Committee of the Whole. (Appendix A)

Consultation, discussion and recommendations were invited from:

- ❖ Trustees
- ❖ Senior Administrative Council
- ❖ Principals at Director's Meetings
- ❖ Family of Schools Meetings
- ❖ Secondary Principals Meetings
- ❖ Elementary and Secondary Curriculum Councils
- ❖ Secondary Management Council Meetings
- ❖ School and Catholic Education Centre Staff Meetings
- ❖ Student Senates - Elementary and Secondary
- ❖ Catholic School Councils
- ❖ Niagara Catholic Alliance Committee (NCAC)
- ❖ Special Education Advisory Council (SEAC)
- ❖ Niagara Catholic Parent Involvement Committee (NCPIC)
- ❖ CUPE 1317 - President
- ❖ OECTA - Niagara Elementary Unit President
- ❖ OECTA - Niagara Secondary Unit President
- ❖ Supporting members of the Niagara Catholic community through the on-line portal



As part of our open and transparent process, a summary copy of all measurable action verb submissions and online feedback received during the extensive consultation on the design of the System Priorities and Budget 2020-2021 is provided. In reviewing the feedback, recommendations were provided for consideration, both at the strategic system priority “what” level and at the implementation action “how” level. (Appendix B)

### **System Priority 2020-2021 Consultation Themes**

In reviewing all of the feedback provided during the four-month consultation process, the following system priority themes emerged for consideration in designing the System Priorities 2020-2021:

- Nurturing the Catholic identity
- Strengthening the Family-School-Church Triad
- Health, Safety and Wellness
- Teaching and Learning Supports for Mathematics
- Accommodations and attendance area reviews
- Equity and Inclusive Education
- Mental Health and Well-Being
- Bullying Prevention and Intervention
- Professional Development opportunities on specific topics
- Communication, partnership and engagement with parents/guardians and community
- Technological enhancements for active learning strategies

### **System Priorities 2020-2021**

Rooted in achieving the expectations of the Niagara Catholic Vision 2020 Strategic Plan, the Ministry of Education’s *Education that Works for You* document, and building on the current 2019-2020 System Priorities, the Enabling Strategies of the Board’s Vision 2020 Strategic Plan continue to provide focused system priority initiatives for 2020-2021 to achieve the Board’s two Strategic Directions within its Vision 2020 Strategic Plan to:

- ✓ Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education
- ✓ Advance Student Achievement for All

At the May 12, 2020 Committee of the Whole Meeting, Senior Administrative Council will provide background information on each recommended System Priority, an overview of the action plan working document to operationalize each System Priority and the measureable evidence to monitor the implementation of each System Priority for 2020-2021 for the consideration of the Committee of the Whole. (Appendix C)

Each Board approved System Priority will be allocated a budget amount sufficient to accomplish the identified objectives in the balanced Board Budget 2020-2021 within the funding provided in the 2020-2021 Grants for Student Needs.

Once approved by the Board, a copy of the Niagara Catholic System Priorities 2020-2021 will be provided to Bishop Bergie and the Diocese of St. Catharines, all Principals, Vice-Principals, Administrators the Alliance Committee, Special Education Advisory Council, Catholic School Councils and the Niagara Catholic Parent Involvement Committee. A copy of the 2020-2021 System Priorities will be placed in a public location in all schools, Board sites and the Catholic Education Centre for



review by students, staff, parents and guests to Niagara Catholic. A copy will also be placed on the Board, *My Niagara Catholic* and *My Niagara Catholic Trustee* websites.

Throughout the 2020-2021 school year, Senior Administrative Council will continue to provide updates at each Committee of the Whole Meetings with monitoring reports on the implementation of various initiatives in achieving the System Priorities 2020-2021 and the Board's Strategic Plan.

As has been provided annually since 2010, a Mid-Year Progress Review of the System Priorities 2020-2021 will be presented at the January 2021 Board Meeting, and a Niagara Catholic System Priorities 2020-2021 Achievement Report will be presented at the September 2021 Board Meeting.

By meeting the Board approved timeline to present the System Priorities 2020-2021 at the May 12, 2020 Committee of the Whole Meeting, and having given full consideration of all input and recommendations provided through the extensive consultation process, the Niagara Catholic System Priorities 2020-2021 are presented to the Committee of the Whole for its consideration, discussion and approval. (Appendix D)

*Appendix A – Design of System Priority and Balanced Budget Consultation Submission Process*

*Appendix B – Design of the System Priority and Balanced Budget 2020-2021 Consultation Feedback*

*Appendix C – Niagara Catholic System Priorities 2020-2021 Action Plan Working Document*

*Appendix D – Niagara Catholic System Priorities 2020-2021*

## **RECOMMENDATION**

**THAT** the Committee of the Whole recommends to the Niagara Catholic District School Board the approval of the Niagara Catholic System Priorities 2020-2021, as presented.

---

Prepared by: Senior Administrative Council

Presented by: Senior Administrative Council

Recommended by: John Crocco, Director of Education, Secretary/Treasurer

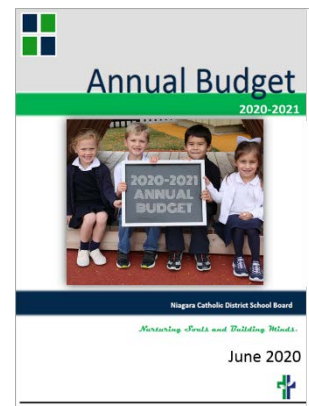
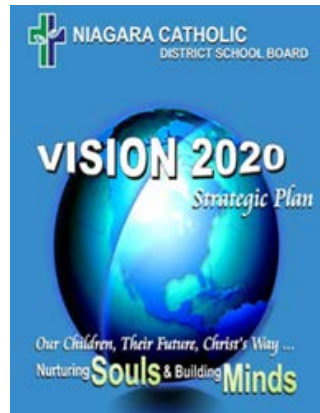
Date: May 12, 2020



## Design of System Priorities and Balanced Budget 2020-2021

### ***MISSION STATEMENT***

*The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.*



### **STRATEGIC DIRECTIONS**

- Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education.
- Advance Student Achievement for All.

### **TWO GUIDING PRINCIPLES**

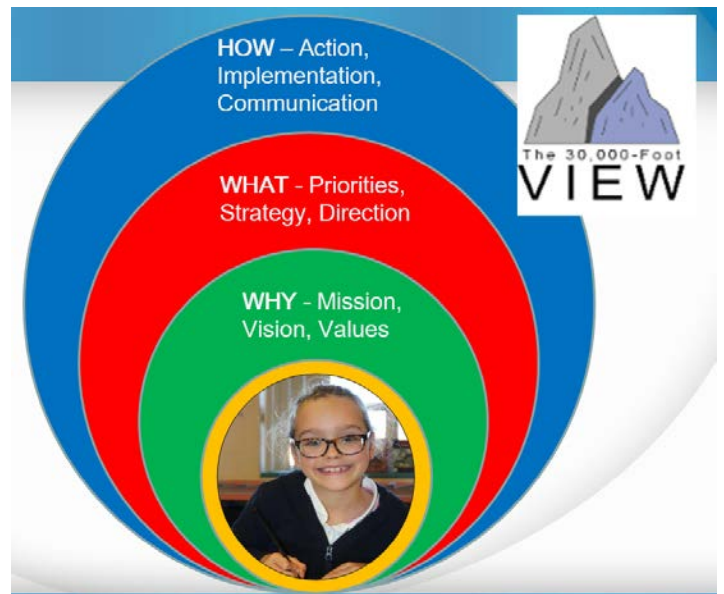
- Commitment to providing Catholic educational excellence through approved programs and services for all students.
- Commitment to achieving the Board's Vision 2020 Strategic Plan and Annual System Priorities through balanced and sustainable annual budgets.

### **VISION 2020 STRATEGIC PLAN ENABLING STRATEGIES**

- Provide Supports for Success
- Enhance Technology for Optimal Learning
- Building Partnerships and Schools as Hubs
- Strengthen Human Resource Practices and Develop Transformational Leadership
- Create Equity and Accessibility of Resources
- Ensure Responsible Fiscal and Operational Management
- Address Changing Demographics



- **Provide Supports for Success**
  - Address learning gaps
  - Ensure student success in a Catholic context
  - Provide specialized subject teachers
  - Promote all pathways for all students
  - Increase opportunities for social justice
  - Mental health supports
  - Strategies for classroom supports
  - Impact of socio-economic factors
  - Life-skills programs for students
  - Provide additional resources for identified students
- **Enhance Technology for Optimal Learning**
- **Building Partnerships and Schools as Hubs**
  - Engage all students in community services
  - Create programs that meet local economic needs
- **Strengthen Human Resource Practices and Develop Transformational Leadership**
- **Create Equity and Accessibility of Resources**
- **Ensure Responsible Fiscal and Operational Management**
- **Address Changing Demographics**
  - Address declining enrolment
  - Prepare and support diversity of communities
  - Accuracy and impact of enrolment projections



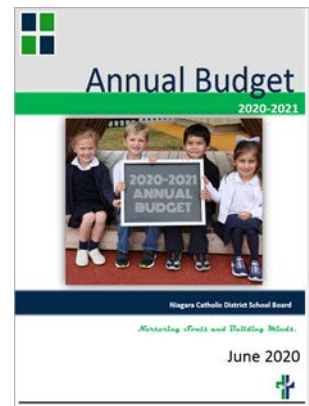
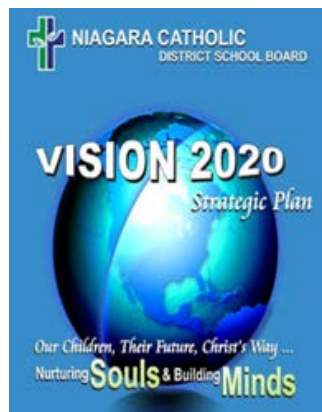
**Invitation to submit a measurable action verb and participate in the on-line Design of the System Priorities and Budget 2020-2021 consultative feedback by April 24<sup>th</sup>, 2020.**

Phrased with a measurable action verb:

- |           |            |
|-----------|------------|
| Design    | Deliver    |
| Implement | Review     |
| Develop   | Facilitate |
| Engage    | Create     |

**EXAMPLE**

*Address Changing Demographics  
Develop and implement a revised Long Term  
Accommodation Plan 2018 to 2023*



**Design of System Priorities and Balanced Budget 2020-2021**  
**Feedback**

**Action Verb Recommendations as of April 24, 2020**

Committee of the Whole – Trustees
Senior Administrative Council
<ul style="list-style-type: none"> <li>● Catholic identity</li> <li>● Equity and Inclusive education</li> <li>● Bullying Prevention</li> <li>● Mathematics</li> <li>● Mental Health</li> <li>● Accommodations / Attendance Area</li> <li>● Technology</li> <li>● Health and Safety</li> </ul>
Principals - Vice-Principal and P-VP Council
Family of Schools Meetings
Elementary and Secondary Curriculum Councils
Management Council Meetings
School Staff Meetings
Student Senates - Elementary and Secondary
Completed and submitted the feedback through the on-line portal.
Catholic School Councils
St. Joseph (Grimsby) CSC -- See below
Special Education Advisory Council (SEAC)
<p>Specific references made to Indigenous Education: “develop staff capacity to implement practices that honour and engage indigenous perspectives”; “provide Indigenous learners with culturally responsive supports”.</p> <p>Our Indigenous community would be happy to provide specific feedback around priorities regarding Indigenous student success within NCDSB and best practices. These priorities could be informed by the Ministry of Education’s First Nation, Métis and Inuit Education Policy Framework as well as the Calls to Action for Education within the Truth and Reconciliation Commission’s Report ( links below)</p> <p><a href="http://www.edu.gov.on.ca/eng/aboriginal/policy.html">http://www.edu.gov.on.ca/eng/aboriginal/policy.html</a>  <a href="http://trc.ca/assets/pdf/Calls_to_Action_English2.pdf">http://trc.ca/assets/pdf/Calls_to_Action_English2.pdf</a></p>
Niagara Catholic Parent Involvement Committee (NCPIC)
<p>Implementing a data gathering strategy to facilitate the yearly measuring and tracking of the "Catholicity" of our students and staff. (Chair feedback)</p> <p><i>We do this for our other subjects, but we lack key religious metrics to assist NCDSB in understanding trends in our schools, church attendance, how our faith components are received, and just how much NCDSB is contributing to the Catholicity of its members.</i></p>

## Niagara Catholic Alliance Committee (NCAC)

Completed and submitted the feedback through the on-line portal.

## Chaplaincy Team

Promote a stronger system and school level Catholic identity

Enhance Elementary Chaplaincy Leader support to expand retreat experiences for all grades (K-8)

Enhance and promote the collaboration and integration of faith and mental health resources and supports.

School promotion of Catholic values, virtues, and practices, highlighted through the annual theological theme.

Staff and student engagement in faith development opportunities.

Strengthen the Family-School-Church Triad

## OECTA - Niagara Elementary Unit

### **ACTION**

- Increase hours for school cleaning so that classrooms are deep cleaned daily and before or after the instructional day.
- Prevent the spread of disease, germs and unhealthy learning and working conditions.
- Equip each classroom, which includes portables, with a sink for proper washing of hands or at the minimum provide hand sanitizer for rooms without a sink.
- Plan, in advance, for the safe return to school for staff and students by allocating more funds to ensure clean schools.

### **RATIONALE**

- Cuts in recent years have resulted in classrooms thoroughly cleaned less frequently than once a day. The workers who clean our schools must be in and out of a classroom in less than 42 minutes while the students have a scheduled gym or library time. Be mindful that students do not even leave their classrooms every day. This means that some classrooms can't be cleaned appropriately.
- Children not only learn in the classrooms, but they eat there as well. Messes and sticky desks may be unsightly, but they also become breeding grounds for flu bugs and other germs. Kindergarten classrooms have the added area of bathrooms that also need to be sanitized, particularly as several students arrive at school unable to toilet themselves or practice good hygiene.
- In light of COVID-19 and all the indications of the length of time to create a cure and/or vaccine, it is imperative that schools are safe for all people who enter their doors. It would be prudent to include the funds in the budget to allocate sufficient resources to keeping schools clean.

### **ACTION**

- Reduce the number of senior administrators and;
- Reallocate the monies to positions for staff who work directly with the students each day.

### **RATIONALE**

- In recent years, NCDSB has seen enrolment decrease. The number of librarians, Child and Youth Workers, English as a Second Language, Education Resource Teachers have all decreased, too. However, NCDSB has maintained or increased the number of Superintendents. We did not include the number of Educational Assistants in this data because we are not aware if the positions bargained at the central table have come to fruition in this board.
- Positions for Reading Recovery teachers and Cyberquest teachers were eliminated. Reading recovery is a data based program used in the primary division for students struggling to read. Cyberquest introduced elementary students to technology and the trades.
- Therefore, it seems if other areas are reduced, Senior Administration positions and associated costs could also be reduced.
- All of the above positions could be examined to see where those monies could be reinvested.

### **ACTION**

- Purchase the resources that teachers need.
- Trust the professional judgment of teachers.

## **RATIONALE**

- Teachers should not have to beg for photocopies or spend their own money to provide the resources they feel they need to ensure the students are successful and learning tasks are managed efficiently.

## **ACTION**

- Remove principals from the role of Educational Resource Teachers.
- Reinstate teachers as Educational Resource Teachers (ERT) in those schools.

## **RATIONALE**

- All of our schools had teachers in the role of Educational Resource Teachers until a few years ago. Then cuts were made to that area, and at small schools, principals were made to be part-time principals and 0.5 ERTs. Being a principal is a full-time job and as a result, the tasks that should be done by an ERT suffer. This is meant as no disrespect to the principals who are attempting to fulfill that role; however the paperwork for both jobs is immense.
- Less ERT time = less paperwork to show student needs = less resources for the students. It's a vicious cycle.
- Who in the end loses? The students serviced by the ERT.
- Financially, the board is paying a principal's salary to do a teacher's job.

## **ACTION**

- Include in the budget some money for Professional Development Days, particularly to be able to provide choice for staff to attend workshops they deem to be valuable and important for their professional growth, and thus, student success.
- Design a priority for PD that provides
  - a) Choice or options and;
  - b) time for teachers to collaborate with each other, share practices and concerns and brainstorm solutions.

## **RATIONALE**

- PD Days recently have been too much about watching videos with school staffs and not enough about choice and collaboration. (That second part can be free!)
- Professional development is most successful with teachers when you have "buy in" and teachers have control over what they are learning. Teachers would like to choose PD they feel is valuable to them and their students.
- To provide choice for PD days, presenters may very well be some of the talented teachers, librarians, ECEs, EAs, etc. working with students at NCDSB; however, to provide a full menu of choice, experts in certain areas should also be hired to deliver workshops or in-services on PD Days to interested teachers. It should be noted that in order to have a teacher who is currently in the classroom prepare for presenting at a PD Day, release time should be provided, which means that the cost of occasional teacher coverage should be factored into the budget.  
Results from surveys that the OECTA Niagara Elementary Unit conducted show that this is a model overwhelmingly embraced by teachers.

## **OECTA - Niagara Elementary Unit President**

### **Action:**

Increase material resources at the school level.

### **Rationale:**

Many teachers are saying they do not have the resources they need to do the best job they can for our students. The students lose out as a result. No teacher should have to pay out of pocket for classroom resources.

### **Action:**

Remove the barriers for open communication & change. The requirements for providing input into the system priorities and budget are just one example of what can be improved. People are told that when they provide input, they have to "submit a System Priority action verb(s)". Requiring people to use an action verb puts a segment of our population at a disadvantage. We have families who are newcomers to Canada. There are individuals with intellectual disabilities. Why can't they just say what they want to see for our system? Requiring an action verb seems silly and unnecessary to many people. Some Trustees

were elected to bring badly needed change to our system. The budget and system priorities provide an important avenue for demonstrating this change to the electorate.

**Rationale:**

When people have ideas that differ from what has currently been taking place on our board, I see roadblock after roadblock after roadblock put in the way. This needs to end. Take, for example, a particular budget meeting when Father Paul wanted a list of things to be done in order for him to approve the budget. Another Trustee seemed to indicate to him that the discussions had to go in camera. That was not correct. He was discussing taxpayer money and how it should be spent. That needs to be done in the public. His desire to discuss the reduction of a particular job class (or job classes) is not an in camera item either. [If one was discussing the name of a particular person who was going to lose their job, that would be done in camera, however, that did not appear to be what Father Paul was attempting to do.]

The passing of last year's budget was a disappointment to a lot of people. The fact that it was put in with the Consent Agenda Items meant that the budget was passed without any discussion about it at the June 2019 Board Meeting. It was passed without some people even realizing it was passed. I feel this was a demonstration of a lack of transparency, amongst other things.

MANY people have been expressing the desire for change in our school board for years (think back to our OECTA/CUPE survey results), in order to make our board better, but there are some who staunchly resist this change and they will try to wear down those who want change. Please bring on the change as per the survey results.

**Action:**

Reduce the number of Superintendents. This can be done by not replacing the retiring superintendent so that no superintendent would be laid off.

Put that money into staff that work directly with students. This would be the best bang for the taxpayer buck. I think, if surveyed, parents would also agree that the priority is having staff that work directly with their children.

**Rationale:**

Layoffs (redundancies) and/or reductions in hours have occurred for CUPE, OECTA Elementary and OECTA Secondary for many years consecutively. As such, reductions should occur at the Senior Administration level as well.

When Superintendent Ciarlo retired, two superintendents were hired to replace the one superintendent that left. This was not necessary.

There are now multiple superintendents and a principal at meetings that used to only have one superintendent and a principal in attendance. Having the additional superintendents at those meetings is unnecessary.

The money for superintendents does not have to be spent on superintendents because it is not "enveloped" by the Ministry of Education. This is stated in the Education Funding Technical Paper. If you require more information about this, please feel free to contact me.

Whenever there is the suggestion of reducing superintendents, some select people go into, what I would call, a frenzy, yet some of those same people have no problem reducing other staff members within our Board. When I suggest reducing superintendents, I have even been told that we need more superintendents. Hogwash. Superintendents can be reduced just like other staff. Trustees set the budget. If the number of superintendents is reduced in the budget, then it's reduced. If someone tries to say that superintendents can't be reduced, don't buy that nonsense. Feel free to call me.

Increase staff that work directly with students.

**OECTA - Niagara Elementary Unit Vice-President**

**Action:** Install a second accessible exit in all portables.

**Rationale:** We currently have portables that only have one exit for teachers and students.

1. As the board and broader public are aware, students who exhibit violent behaviours are a concern for the health and safety of themselves, teachers and other students.

If a student becomes violent or threatens violence; and blocks the door to the portable, the other students, the teacher and any other adult are trapped. This has happened. Inside the school, yelling would alert other staff to the dangerous situation but in a portable, there is no one in 'the hallway' to hear the commotion. It would be extremely upsetting for everyone involved if there were chairs flying through the air or serious threats being made and nowhere to go.

2. In case of fire, if the one and only exit is blocked, then there is no way to escape.

OECTA - Niagara Secondary Unit President

CUPE Local 1317 President

### ST. JOSEPH – CSC - Grimsby

VISION 2020 STRATEGIC PLAN ENABLING STRATEGY (WHY)	ACTION PLAN WORKING DOCUMENT (HOW)	MOST RESPONSIBLE PERSON (MRP)
<b><i>Provide Supports for Success</i></b> Design / Create / Support	Develop / Implement tracking of successes	Schools, parents and boards
<b><i>Enhance Technology for Optimal Learning</i></b> Advance	Conduct training strategies and monitor progress	Boards that advance, Create and implement then on school level
<b><i>Building Partnerships and School Hubs</i></b> Support	Review & Track involvement quarterly to gauge where you are at and where you want to be	Boards and Principals as well as communities
<b><i>Strengthen Human Resource Practices and Develop Transformational Leadership</i></b> Implement	Develop/ track and ensure implementation	Province wide / Board level
<b><i>Create Equity and Accessibility of Resources</i></b> Engage	Enhance what is currently being used and get people involved while utilizing current resources	Superintendent, Principals and teachers
<b><i>Ensuring Responsible Fiscal and Operational Management</i></b> Enhance	Facilitate timely reviews of quarterly requirements and develop operational tools to manage fiscal management is being accomplished adequately	Boards and finance chief
<b><i>Address Changing Demographics</i></b> Support / Facilitate	Address the needs of each changing school and implement measures that will monitor changes big and small throughout the year	Regional representatives along with principals and superintendents





# NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

Nurturing Souls and Building Minds

Community Online Feedback - Recommendations as of April 24, 2020

**68**

Responses

**05:17**

Average time to complete

**Active**

Status



Ideas

1. Full Name

**68**

Responses

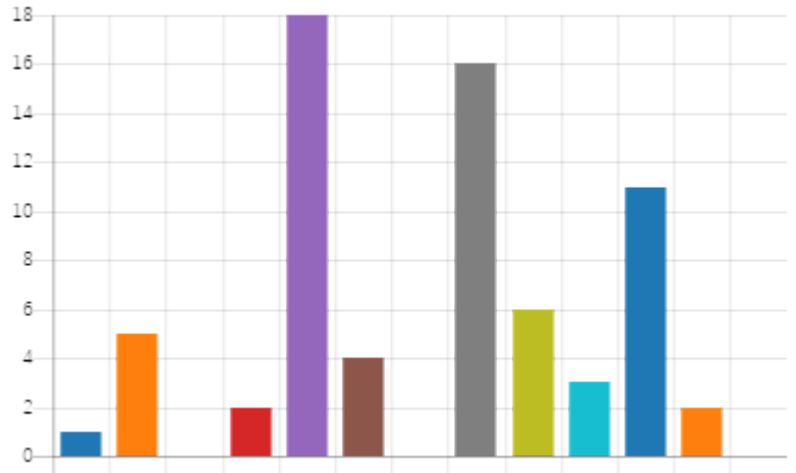
2. Enter your email address

**68**

Responses

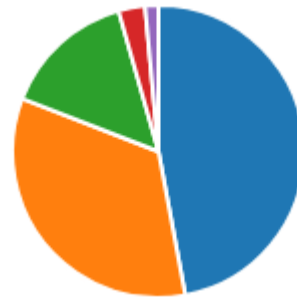
### 3. Which municipality (city or township) in the Niagara Region do you reside in?

● Fort Erie	1
● Grimsby	5
● Lincoln	0
● Niagara on the Lake	2
● Niagara Falls	18
● Pelham	4
● Port Colborne	0
● St. Catharines	16
● Thorold	6
● Wainfleet	3
● Welland	11
● West Lincoln	2
● Other	0



### 4. Choose one of the following that best describes you:

● Parent/Guardian	32
● Student	23
● Staff	10
● Community	2
● Pastor	1



### 5. What panel do you currently have your student(s) enrolled in our school district?

● Elementary Panel	26
● Secondary Panel	12



## 6. Are you in elementary or secondary school?

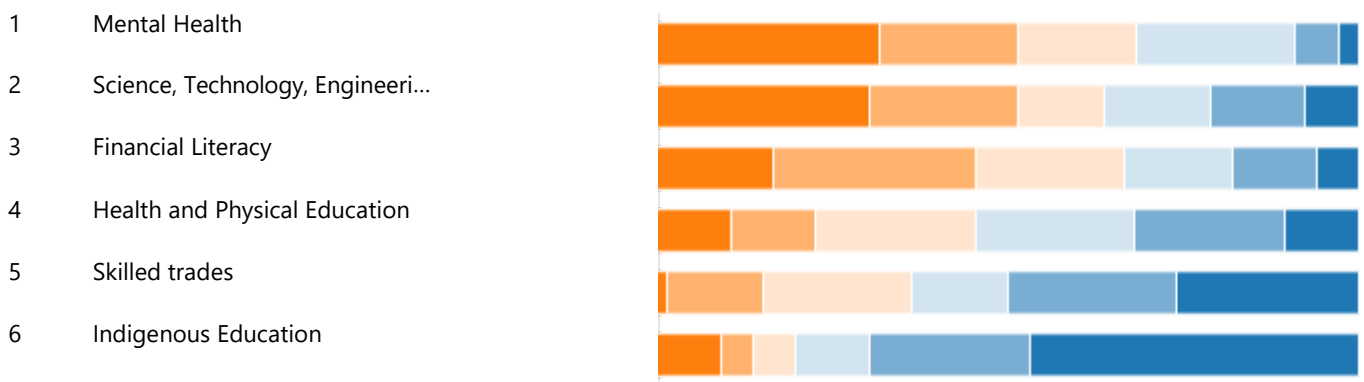
Elementary	4
Secondary	18



## 7. The following is a list of goals by the Ministry of Education to better prepare students for the future.

### Rank Options

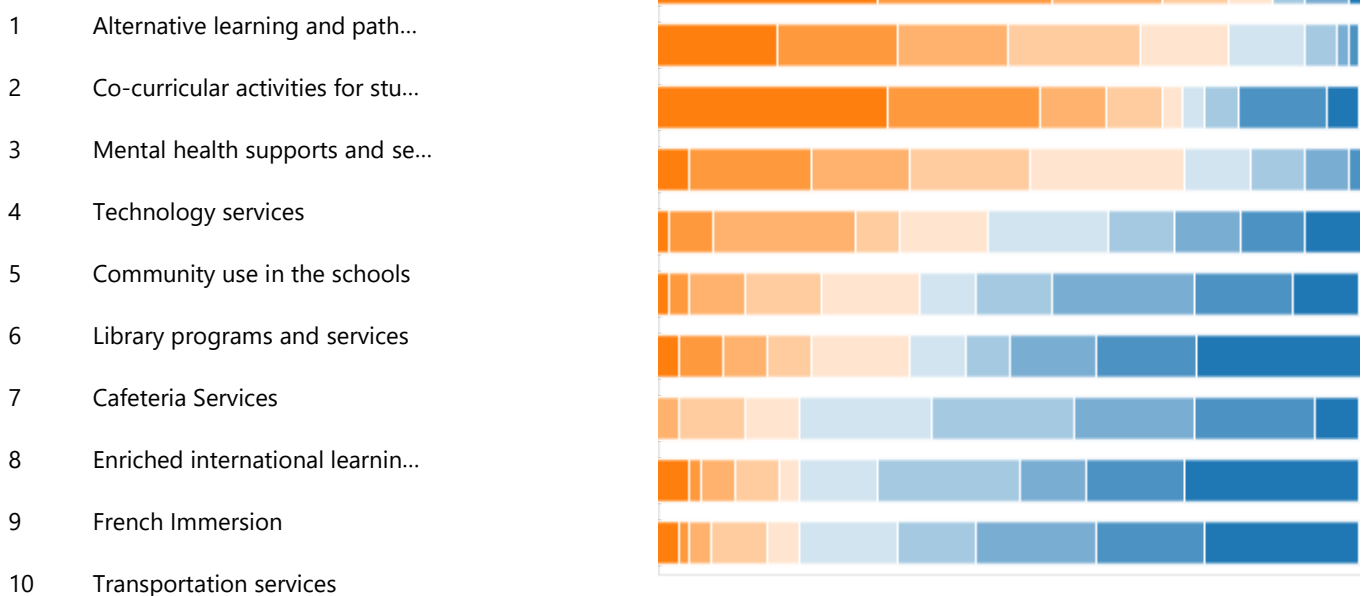
First choice Last choice



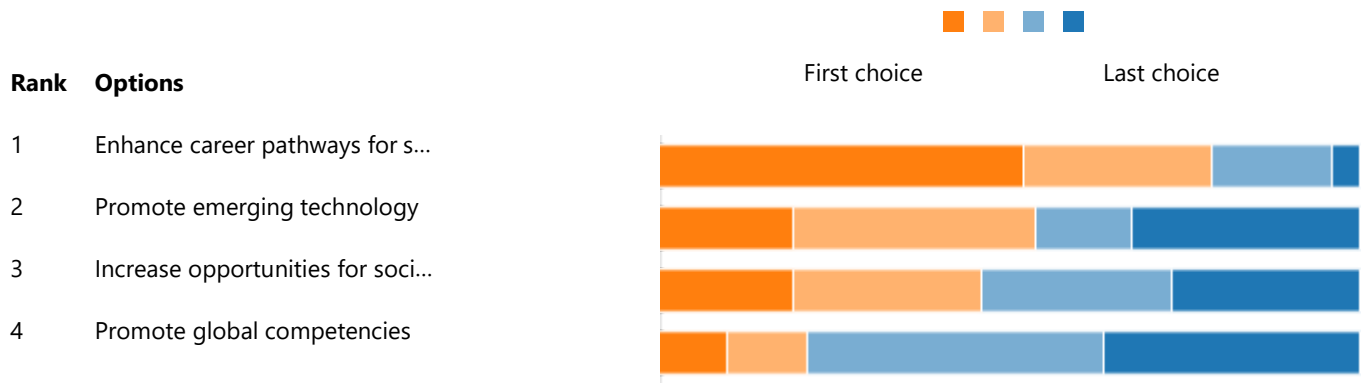
## 8. The following is a list of programs, supports and services at Niagara Catholic.

### Rank Options

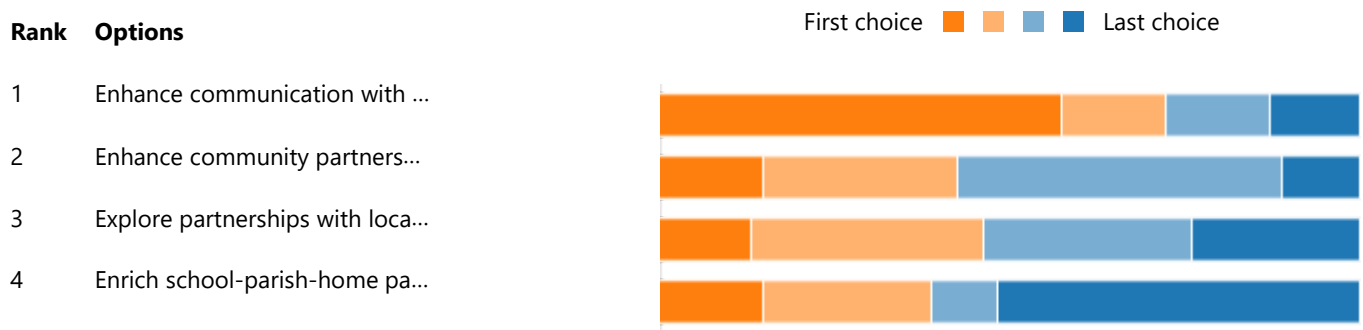
First choice Last choice



9. The following is a list of key opportunities to improve student achievement .

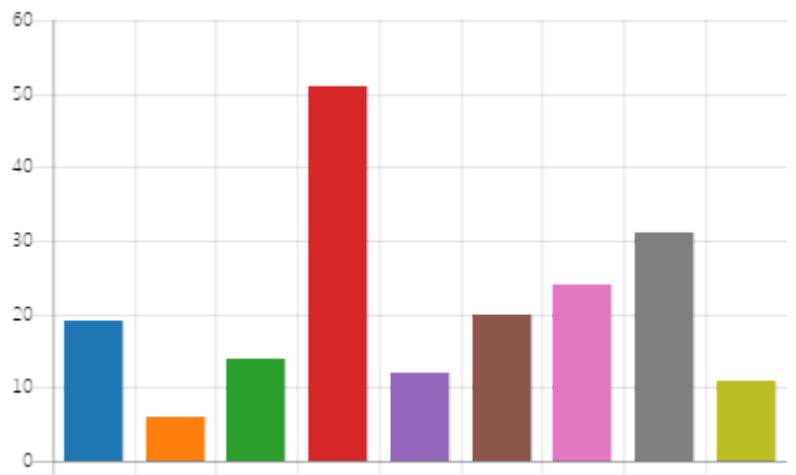


10. Engagement with our communities is a key priority of Niagara Catholic.



11. Which area(s) related to our buildings would you like to see improvements for 2020-2021 school year?

- Parking Lots 19
- Outdoor lighting 6
- Building exterior 14
- Classrooms 51
- Cafeteria 12
- Library 20
- Gymnasium 24
- Washrooms 31
- Other 11



## 2020-2021 Draft System Priorities

Recommended by the May Committee of the Whole to May Board - May 12, 2020

**DRAFT**

VISION 2020 STRATEGIC PLAN ENABLING STRATEGY (WHY)	SYSTEM PRIORITY 2020-2021 (WHAT)	ACTION PLAN WORKING DOCUMENT (WHAT)	MONITORING THE EVIDENCE (HOW)	MOST RESPONSIBLE PERSON (MRP)
<p style="text-align: center;"><b><i>Provide Supports for Success</i></b></p>	<p>Enhance career pathways for students that support individual pathway plans.</p>	<p>Further implementation of MyBlueprint career planning software as part of student programming in Grades 7-12.</p> <p>Provide education to students, parents and staff on education and career potential in all pathways: apprenticeship, workplace, university, college, vocation and Community Living.</p>	<p>Regular reporting of student/teacher access via technology metrics</p> <p>Use of school scheduled visits/webinars by Digital Learning Team</p> <p>Information seminars/evenings/webinars for parents/students to participate in</p> <p>Board Representation on the Regional Transitional Aged Youth Committee</p>	<p>Superintendent of Program and Innovation; Student Success Coordinator</p> <p>Superintendent of Student Support</p>
	<p>Ensure that the principles of equity and inclusive education permeate policies, programs, procedures and practices within a Catholic context.</p>	<p>That the principles of equity and inclusive education inform Board and School Improvement Plans for Student Achievement and Well-Being, and that policies, programs, procedures and practices support the diverse needs of students.</p>	<p>Implement actions in the 2020-2021 Board and School Improvement Plans, policies, programs, procedures and practices.</p>	<p>Superintendent of Equity and Inclusive Education</p> <p>Family of Schools' Superintendents</p>

	Employ mental health resources and supports to improve the achievement, resiliency and well-being of students.	That the Board’s Mental Health Strategy and Action Plan for 2020-2021 align with School-Mental Health Ontario and Board resources and supports.	Implement actions in the 2020-2021 Board Mental Health Action Plan.	Superintendent of Equity and Inclusive Education; Superintendent of Mental Health and Mental Health Lead
	Implement Board and School Bullying Prevention and Intervention Plans to support accepting, equitable and safe schools.	That the Board and School Bullying Prevention and Intervention Plans for 2020-2021 align with the Ministry of Education initiatives and Board policies.	Implement actions in the 2020-2021 Board and School Bullying Prevention and Intervention Plans.	Superintendent of Safe and Accepting Schools’
	Implement the principles of Applied Behavioural Analysis to support student independence	Provide supports to staff and students through the further implementation of the Applied Behaviour Analysis Team, continue to develop Staff Capacity and promote student independence	Promote the use of strategies through the implementation of a Family of Schools Applied Behavioural Analysis Special Needs Facilitator model	Superintendent of Student Support
<b><i>Enhance Technology for Optimal Learning</i></b>	Promote the use of emerging technologies to support both student learning and staff professional development.	<p>Explore opportunities for new secondary course offerings that use digital platforms to deliver teacher-led virtual learning</p> <p>Promote use of Brightspace parent portal to include all elementary schools.</p> <p>Expand pilot for deployment of additional endpoint devices for early learning and primary division</p> <p>Facilitate technology inventory to update and acquire technology</p>	<p>Promote continued use of NCVLE/Brightspace portal for secondary course blended-learning</p> <p>Review, analyze and share usage statistics for Brightspace platform with elementary and secondary Principals/Vice-Principals</p> <p>Implementation of updated software/technologies</p>	<p>Superintendent of Business and Financial Services</p> <p>Superintendent of Program and Innovation</p>

		<p>licenses that best reflect the needs of both academic programming and corporate applications.</p> <p>Implement software platforms to improve work-flow processes where possible.</p> <p>SEA-IT Program (an online ordering platform) is being used to facilitate the order SEA equipment</p> <p>Implement Elite Program to facilitate a digital referral process</p>	<p>based on Ministry OSAPAC sunsetting timelines of licenses.</p> <p>Implement a Phase in Approach of training with all Educational Resource Teachers.</p> <p>Facilitate the use of the Boardmaker Program through professional development opportunities for all staff.</p> <p>Pilot schools selected to implement the program during the 2019-2020 year. To be implemented by all schools in the 2020-2021 school year. -Monitor efficiencies and challenges during Educational Resource Teacher Monthly meetings</p>	<p>Superintendent of Student Support</p>
	<p>Improve WiFi access and capacity for all students in schools.</p>	<p>Modernization project that will result in high speed internet.</p>	<p>High speed capacity resulting in 5MB per second per student.</p>	<p>Superintendent of Business and Financial Services</p>
	<p>Implement Disaster Recovery Plan.</p>	<p>Invest in a level of redundancy for key platforms to allow operations to continue.</p>	<p>Post test assessment</p>	

<p><b><i>Building Partnerships and School Hubs</i></b></p>	<p>Nurture the Catholic identity of schools and the board to promote stronger Catholic values, virtues, and practices, highlighted through the annual theological theme.</p>	<p>Staff engagement in faith development opportunities.</p>	<p>Re-establish school faith formation teams. Facilitate at minimum two faith formation opportunities per year</p> <p>Provide four Board-based faith formation opportunities for staff.</p> <p>Create a retreat opportunity for staff participation</p> <p>Re-establish annual administrator retreat</p> <p>Support Faith Ambassador leadership of elementary staff meeting faith formation/prayer</p>	<p>Director of Education and Board Chaplaincy Lead</p>
		<p>Staff engagement in faith development opportunities.</p>	<p>Grade level retreat opportunities provided for all elementary students (K-8,) in addition to Gr. 9 and 12 students, by increasing Elementary Chaplaincy Leader support.</p> <p>Increase capacity of student participation in Culture of Life Conference, Development and Peace Retreat, Carpe Diem Retreat with King's University.</p>	<p>Director of Education and Board Chaplaincy Lead</p>



		<p>Enhance and promote the collaboration and integration of faith and mental health resources and supports.</p> <p>Enhance opportunities for shared professional development between parish and school staff</p>	<p>Joint Professional Activity Day focusing on positive faith development and mental health promoting the annual theological theme (2020-2021: Mission)</p> <p>Joint professional development training for Faith Ambassadors and Mental Health Champions; Chaplaincy Leaders and Child and Youth Workers.</p> <p>Inclusion of a mental health component in all secondary retreats and the Gr.8 Journey Retreat.</p>	<p>Director of Education, Board Chaplaincy Leader, Mental Health Lead</p> <p>Superintendent of Mental Health Mental Health Lead Social Workers</p> <p>Director of Education and Board Chaplaincy Lead, Mental Health Lead</p>
	<p>Strengthen the Family-School-Church Triad</p>	<p>Encourage family engagement with their local parish</p>	<p>Facilitate two joint professional development opportunities for clergy and administrators.</p> <p>Move Journey Retreat Family Mass to the local parish</p>	<p>Director of Education and Board Chaplaincy Lead</p>
	<p>Facilitate ongoing communication opportunities with parents/guardians to support student success</p>	<p>Provide parents/guardians of secondary students access to real-time attendance/marks through the Maplewood parent portal.</p> <p>Promote Catholic School Councils, activities and membership to represent school communities.</p>	<p>Input solicited from administration/ Management Councils</p> <p>Consult with the union through Joint Staffing committee</p>	

		<p>Provide parent/guardian learning opportunities in the use of digital learning platforms to support their children at home.</p>	<p>Identify two field test schools and consult with staffing committees at these schools</p> <p>Field Test - implement changes</p> <p>Roll out to the remainder of secondary schools</p>	
<p><b><i>Strengthen Human Resource Practices and Develop Transformational Leadership</i></b></p>	<p>Enhance key professional development opportunities and resources for staff to build teacher capacity and efficacy for student success.</p>	<p>Promote and support opportunities in achievement of Additional Qualifications, specifically in the areas of French, Mathematics and teaching and learning through e-learning, and additional Mental Health support.</p> <p>Promote opportunities for staff to become familiar with NCVLE, Google Classroom and Brightspace technologies to provide ongoing support for students beyond the classroom instruction.</p> <p>Promote the Professional Development Calendar and links to job-embedded professional development on NCVLE for all employee groups which extend beyond the Professional Activity Days.</p>	<p>Enhance personnel in Mathematics, Technology, (Coaches) Social Worker, if additional support funding is provided in GSN's.</p> <p>Administrators Mentorship Program - Special Education AQ with a focus on Autism</p>	<p>Superintendents of Program and Innovation, Student Support, Human Resources Services and Mental Health</p> <p>Superintendent of Student Support</p>

		<p>Develop staff capacity to implement practices that honour and engage Indigenous perspectives to provide Indigenous learners with culturally responsive supports</p>	<p>Provide professional learning sessions for staff to enhance knowledge and cultural competencies to support Indigenous learners.</p> <p>Consult with IEAC.</p> <p>Actively participate in LON (Landscape of Nations) 360° initiative and the development of resources to support teachers.</p>	<p>Superintendent of Equity and Inclusive Education</p>
	<p>Facilitate ongoing Health, Safety and Wellness initiatives focused on employees returning to work.</p>	<p>Promote the Use of Applied Behaviour Analysis Principles in the learning environment</p> <p>Making employees aware of the components of a safe working environment including strategies such as; Facilitating Joint Health and Safety Inspections at school sites upon the return of staff and students.</p> <p>Monitor and communicate Workplace Violence data received from Online Reporting Tool through Health and Safety memos to all staff and through the provision of data for Joint Health and Safety Inspections.</p>	<p>Enhance the expertise of Educational Resource Teachers through Sonderly (Geneva Centre) training</p>	<p>Superintendent of Student Support</p> <p>Superintendent of Human Resources Services, Coordinator of Health and Safety</p>

		Continue to provide staff with strategies to work from home in a safe manner.		
<b><i>Create Equity and Accessibility of Resources</i></b>	Enhance resource allocation to identified schools based on specific indicators	<p>Review and further enhance equity of resources to identify schools, including human resources, to provide programs, supports and services to meet the needs of students and staff.</p> <p>Review Board and School data in 2020-2021 to inform decisions for human and material resource allocation.</p> <p>Enhance what is currently being used to engage individuals while utilizing current resources.</p>	<p>System and school-based data utilized to inform equity allocation of resources to meet board and school improvement plans.</p> <p>Focused and differentiated support to individualized schools to meet specific outcomes.</p>	Senior Administrative Council
<b><i>Ensuring Responsible Fiscal and Operational Management</i></b>	Improve our financial stewardship and improved transparency	<p>Improve and increase capacity in our internal financial reporting for management.</p> <p>Improve ministry reporting and internal reliance data</p> <p>Continue to optimize our cash management strategy</p>	<p>Expand our internal financial reporting available through jet reports.</p> <p>Ensure government compliance reporting</p> <p>Optimize return on investments and ensure a flexible cash strategy to allow ease of liquidity</p>	Superintendent of Business and Financial Services

<p><b><i>Address Changing Demographics</i></b></p>	<p>Update the Long Term Accommodation Plan</p>	<p>Use updated enrolment to optimize school utilization throughout the system to address capacity issues as per Ministry Pupil Accommodation Review.</p>	<p>Report to the Board on potential pupil accommodation reviews and/or attendance area boundary reviews pending Ministry direction on the status of Pupil Accommodation Reviews.</p> <p>When utilization issues are addressed within a Family of Schools, consider potential restructuring from the current school structure to include Kindergarten to Grade 6 in an elementary setting and Grades 7-12</p>	<p>Superintendent of Planning and Controller of Facilities Services</p>
	<p>Enhance community partners to access space in schools</p>	<p>Engage community organizations.</p>	<p>Monitor activity and data elements at EarlyON Child and Family Centres</p> <p>Monitor the data from annual community planning and partnerships meeting</p>	<p>Superintendent of Planning and Controller of Facilities Services</p>



**NIAGARA CATHOLIC  
SYSTEM PRIORITIES 2019-2020**

*To continue to achieve excellence, ensure equity, promote well-being and enhance public confidence in publically funded Catholic education through the delivery of innovative and supportive programs and services for students and staff rooted in the Board's Mission, Vision and Values.*

***STRATEGIC DIRECTIONS***

***Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education***

***Advance Student Achievement for All***

***ENABLING STRATEGIES***

***Provide Supports for Success***

- Enhance career pathways for students that support individual pathway plans. Enhance career pathway planning and opportunities for all students.
- Ensure that the principles of equity and inclusive education permeate policies, programs, procedures and practices within a Catholic context.
- Employ mental health resources and supports to improve the achievement, resiliency and well-being of students.
- Implement Board and School Bullying Prevention and Intervention Plans to support accepting, equitable and safe schools.
- Implement the principles of Applied Behavioural Analysis to support student independence

***Enhance Technology for Optimal Learning***

- Promote the use of emerging technologies to support both student learning and staff professional development.
- Improve WiFi access and capacity for all students in schools.
- Implement Disaster Recovery Plan
- Promote partnerships that align with merging social service models and needs.

***Building Partnerships and Schools as Hubs***

- Nurture the Catholic identity of schools and the board to promote stronger Catholic values, virtues, and practices, highlighted through the annual theological theme.
- Strengthen the Family-School-Church Triad.
- Facilitate ongoing communication opportunities with parents/guardians to support student success.

***Strengthen Human Resource Practices and Develop Transformational Leadership***

- Enhance key professional development opportunities and resources for staff to build teacher capacity and efficacy for student success.
- Facilitate ongoing Health, Safety and Wellness initiatives focused on employees returning to work.

***Create Equity and Accessibility of Resources***

- Enhance resource allocation to identified schools based on specific indicators

***Ensure Responsible Fiscal and Operational Management***

- Improve our financial stewardship and improved transparency

***Address Changing Demographics***

- Update the Long Term Accommodation Plan.
- Enhance community partners to access space in schools.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
MAY 12, 2020**

***PUBLIC SESSION***

**TITLE: ACCOUNTABILITY FINANCIAL REPORT 2019-2020 – AS OF  
APRIL 30, 2020**

---

---

The Accountability Financial Report 2019-2020 – as of April 30, 2020 is presented for information.

---

---

Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: May 12, 2020





**REPORT TO THE COMMITTEE OF THE WHOLE  
MAY 12, 2020**

**ACCOUNTABILITY FINANCIAL REPORT 2019-2020 – AS OF  
APRIL 30, 2020**

---

---

**UPDATE APRIL 30, 2020**

**CLOSURE OF SCHOOLS**

The Provincial announcement of school closures due to the CoVid19 pandemic crisis has been unprecedented and an adjustment for Niagara Catholic.

Provided below is a summary of potential savings and costs associated with this closure period.

**Savings:**

Savings attributed to replacement costs will begin post April 4, 2020. With replacement costs attributed to approximately \$40,000 per instructional day. We anticipate substantial savings until May 31, 2020 or should this continue until the end of the school year.

Illness Code	April 2019	April 2020	Difference
All Staff	2,419	468	1,951
OECTA	922	7	915
CUPE	1,175	408	767
OTHER	322	53	269

Forecasted utility costs are expected to decline as well. With school closures and little use of our facilities we expected a savings in water, electricity and gas.

The transportation consortium is continuing to pay bus drives during this closure. However, a savings of approximately 12% of our expenditures are expected for fuel charges.

We have no direction from the Ministry of Education as to our direction with respect to any savings accumulated during this closure period.

**New Costs:**

Costs continue to increase associated with our current capacity to provide home technology and software licensing for staff and students. In addition, expansion of cloud storage for increased demand for virtual desktop infrastructure for essential staff.

Investment in endpoint devices for students that need support and deployment of Niagara Catholic devices to families to continue the distance learning for the month of April.

We are tracking all costs associated with this pandemic for the Ministry of Education

The Accountability Financial Report 2019-2020 – As of April 30, 2020 report is presented for information.

Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: May 12, 2020

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
MAY 12, 2020**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
SPOTLIGHT ON NIAGARA CATHOLIC – APRIL 28, 2020**

---



**April 28, 2020**

The April 28 Board Meeting was held electronically, due to the COVID-19 school closures. The Committee of the Whole Meeting agenda was incorporated into the April 28 Board Meeting. All Committee of the Whole and Board Meetings will take place electronically until further notice. As they are public meetings, the public is invited to listen to meetings by teleconference by calling 1.647.484.1596, using the access code 644537931#.

### **Capital Projects Update**

Two capital projects were discussed during the April 28 Board Meeting.

Tenders are now being analyzed for the \$1.56-million, 5,300 square foot addition to Our Lady of Mount Carmel Catholic Elementary School in Niagara Falls. The addition will allow for 49 additional child care spaces at the school. Completion is currently scheduled for Fall, 2020.

Niagara Catholic continues to await approval from the Ministry of Education for a \$5-million addition to Monsignor Clancy Catholic Elementary School. The addition of 104 pupil places and 49 child care spaces will allow for the consolidation of St. Charles and Monsignor Clancy Catholic Elementary Schools.

Occupancy is currently planned for Fall, 2021.

### **Catholic Education Week 2020**



Catholic Education Week is a time Niagara Catholic joins Catholic school boards across Ontario in celebrating the gift of Catholic education.

This year, Niagara Catholic's celebrations will be virtual, as we adapt to the current global situation. However, schools and the Board community have many celebrations planned. This year's System-wide activities, videos and information can be found on the Catholic Education Week page of this website.

## **Stay Up-to-Date with Niagara Catholic**

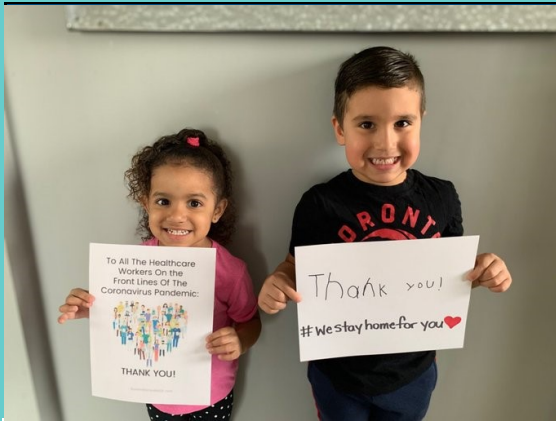
We are living in extraordinary times due to the COVID-19 global pandemic. Stay up-to-date with important messages by checking this the [Learn at Home](#) and [COVID-19](#) sections of this website, and following Niagara Catholic on [Facebook](#), [Twitter](#) and [Instagram](#).

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE  
MAY 12, 2020**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
CALENDAR OF EVENTS MAY 2020**

---



# MAY 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 Elementary Music Festival-Postponed	5	6 SEAC Meeting- 6:30 p.m. Electronically	7 NCPIC Meeting- 6:30 p.m. Electronically	8	9
<b>Catholic Education Week May 3-8 — Igniting Hope</b>						
10	11	12 SAL Meeting- 2:00 p.m. Electronically  CW Meeting-6:30 p.m. Electronically	13	14	15	16
17	18 Victoria Day	19	20	21 Celebrating Kindergarten through the Arts-Postponed	22	23
24/31	25	26 Policy Committee Meeting- 4:30 p.m.-Electronically  Board Meeting-6:30 p.m. Electronically	27	28	29	30